

SOUTH FERRIBY PARISH COUNCIL

Approved Minutes of the Parish Council Meeting held on Monday 3rd September, 2007 at 7.30pm in South Ferriby Village Hall.

Present

Cllr Cathy Logan (Chair)	Cllr Alan Fisher (Vice-Chair)
Cllr Sara Haddon	Cllr Roy Holloway
Cllr Vic Leaning	Cllr Dave Mouncey
Cllr Kate Smith	

Ward Cllrs John Berry & Carl Sherwood and two members of the public

Prior to the commencement of the meeting, members of the public were invited to voice any concerns. A member of the public then asked about the drains on Beulahland and it was confirmed that these had recently been cleaned out and were clear at present. The meeting was then opened.

- 0709/1 Apologies
Apologies for absence were received from Ward Cllr Nigel Sherwood
- 0709/2 Declaration of Interests
No Declarations of Interests were received
- 0709/3 Minutes of Previous Meeting
Minutes of meeting held on 16th July, 2007 were examined and accepted as a correct account of the meeting.
- 0709/4 Co-option of Councillors
The Clerk reported that no applications to be co-opted as Councillor had been received and it was resolved for the Clerk to re-advertise the vacancy.
ACTION: AS
- 0709/5 Reports from Local Councillors
a. Cllr Berry reminded the meeting that there is to be a meeting between Town and Parish Councils and NLC to discuss the recent flooding.
b. Cllr Berry reported that he had been asked to find out if Powell's Mount could be tidied up. Cllr Holloway said that this had been discussed recently and it had been decided not to do this as villagers could then be encouraged to visit the Mount and this was not considered safe as it is on a very busy corner and people would have to cross the road to get there. There is also no safe parking in the vicinity. Cllr Berry agreed to pass this information on.
- 0709/6 Police Matters
a. No police report was received.
b. It was reported that sneak thieves had been operating in Ferriby and notices informing of this had been placed in the shop and on the website.
- 0709/7 Cemex Liaison Issues
a. Cllr Haddon presented her report on current Cemex issues. In addition,
(i) She informed the Council that the conveyor will be running until 9.30pm for one month to catch up on schedule following the bad weather.
(ii) There have been several complaints of excessive dust and **it was resolved** to ask members of the public to contact the Clerk with any dust issues

and for these to then be passed immediately to KG. Notice of this to be included in the next newsletter. Prop: RH, 2nd: KS, all in agreement. **ACTION: KS**

(iii) Cllr Mouncey added that photos of chimney waste had been forwarded to KG though no response has yet been received. Cllr Haddon agreed to chase.

ACTION: SH

(iv) Anglian Water discovered that the recent smell was due to a burst sewerage pipe. This has been rectified. Cllr Mouncey added that a similar smell was coming from the West Drain near to the conveyor and Cllr Haddon agreed to raise this with KG.

ACTION: SH

(v) Cllr Haddon pointed out that there are three separate sources of funding via Cemex and it was important for Councillors to understand this. These are the Rugby Cement Benevolent Fund, the Cemex Community Fund and the Cemex Foundation. She also added that John Whyatt has shown interest in the refurbishment of the playing field and it could be worth submitting a proposal for their consideration in the future.

b. Cllr Haddon informed the group that a meeting had been arranged with Cemex to discuss the possibility of wind turbines at the quarry and the rear of the works. Following discussion, **it was resolved** for Cllr Haddon to ask for an alternative date due to other commitments of Councillors. The Clerk added that the meeting would purely be for information gathering and it was important that no opinions be drawn prior to Agenda'd discussion at a Parish Council meeting.

ACTION: SH

c. It was resolved to send a letter thanking Cemex for the Fun Day. Prop SH, 2nd CL, all in agreement.

ACTION: SH

0709/8

Tennis Courts / Playing Fields

a. The Clerk advised the Council that Planning Permission is now required to have fencing around the tennis courts. Cllr Haddon and the Clerk will prepare the relevant documentation and bring to the next meeting for approval.

ACTION: SH/AS

b. The tennis court lease is currently being drawn up and will shortly be available for signature. Once signed by both parties, it will require registering. Discussion followed as to whether it was prudent to register the land prior to Planning approval though on careful consideration **it was finally resolved** for Cllr Haddon to arrange this at a cost of up to £100. Prop: SH, 2nd: RH, all in agreement.

ACTION: SH

c. Cllr Haddon recommended appointing Record Playground Equipment as the main contractor and following discussion this was unanimously agreed. There would be no commitment at this time. Prop: SH, 2nd: RH, all in agreement.

ACTION: SH

d. The Clerk asked that section 11.1b of the Parish Council's Financial Regulations, stating that "Where it is intended to enter into a contract exceeding £75,000.... the Clerk shall invite tenders from at least three firms", be overridden as the quotations received from the three contractors had unexpectedly come in over this sum. The Clerk had sought advice from ERNLLCA regarding this matter and was following their suggestion. **It was resolved** to override the regulation. Prop: CL, 2nd: RH, All in agreement.

e. The Playing Field Lease is currently with NLC but is expected for signature shortly. Clerk to chase. Clerk to Agenda registering of this land for October meeting.

ACTION: AS

0709/9

Clerks Report

Appendix A: No questions were raised from the report though it was asked that discussion on the Nat West Bank account be Agenda'd for October.

ACTION: AS

- 0709/10 Fulsea's Drain Outfall
a. Following the recent meeting between Cllrs Haddon, Holloway and Mouncey with JBA Consulting, Cllr Haddon reported that the meeting had gone well and JBA had agreed to re-examine their initial findings. Cllr Haddon stated that she will prepare a report for Councillors detailing the technical information discussed. **ACTION: SH**
b. The Clerk was also asked to contact JBA to find out the timetable and re-Agenda the item for October when a decision can be reached on the Parish Council's official stance and any future moves to be taken. **ACTION: AS**
c. **It was also resolved** for the Clerk and Cllrs Haddon, Holloway and Mouncey to meet and draft information for the noticeboard to keep villagers aware of the current situation. Prop: CL, 2nd: RH, all in agreement. **ACTION: AS/SH/RH/DM**
- 0709/11 Matters Arising from Previous Minutes
See Appendix B
- 0709/12 Footpaths
Cllr Kate Smith and Cllr Mouncey to meet to discuss local footpaths and matters concerning them and bring information to October meeting. **ACTION: KS/DM**
- 0709/13 Floodplan
It was resolved to undertake the following:
a. Cllr Holloway to make a list of pumps available in the village. Enquiries to also be made through the next newsletter. **ACTION: RH/KS**
b. To include localised non-Humber flooding in the Floodplan providing a reasonable number of people are involved.
c. For three Floodplan Boxes to be sited in the Post Office, with the Chair and with the Vice-Chair. Cllrs Haddon and Holloway to implement. **ACTION: SH/RH**
d. An Annual Review to be undertaken in October.
e. Cllr Mouncey to source and price supply of empty hessian sandbags and mouse-proof container. **ACTION: DM**
f. A twice yearly request for updated information to be placed in the Low Villages Newsletter as well as the Parish Newsletter. **ACTION: KS/RH**
- 0709/14 Freelanding
Cllr Kate Smith reported on correspondence received from the EA claiming ownership of the freelanding on the River Ancholme. Following discussion, it was resolved for the Clerk to discuss this with ERNLLCA and for Cllr Kate Smith to continue search for proof of ownership. The Clerk to also raise awareness of the issue at the next Low Villages Forum. **ACTION: AS/KS**

Cllr Holloway left the meeting.
- 0709/15 Beulahland
a. Cllr Kate Smith reported that she has viewed several house deeds to determine ownership of Beulahland roads and will report findings back at next meeting. **ACTION: KS**
b. The Clerk reported that during the meeting with Wayne Hill, he had offered 20 tonnes of planings to fill the potholes on Beulahland. Councillor Logan offered to contact each resident to see if they would like to take him up on this offer and to ensure that sufficient manpower can be found to lay them. **ACTION: CL**
- 0709/16 Planning
a. The following Planning Application was considered:

i. 2007/1392 3 Andrew's Road – Mr & Mrs Davison

To erect a two storey side extension (re-submission of App No 2007/0993) – **It was resolved** for the Clerk to inform NLC that the Parish Council have no objections and also that it is not understood why the previous application was turned down.

b. The following Planning Notices were received from NLC

i. 2007/0993 Refusal of Planning Permission – 3 Andrew's Road

ii. 2007/1037 Refusal of Planning Permission – Woodside, High Street – to allow annexe as separate dwelling

iii. 2007/1078 Full Planning Permission – Woodside, High Street – to erect double garage

0709/17 Highways

a. Cllr Mouncey expressed concern over the meeting held to discuss highway issues with Wayne Hill. He stated that Mr Hill was inappropriately equipped for the meeting, being in jeans and t-shirt with no PPE, and very little was achieved. He proposed a letter of complaint to Geoff Popple and following discussion, **it was resolved** to send an email detailing the Parish Council's concerns.

ACTION: AS

b. A member of the public has enquired about the possibility of a dog-waste bin in the car park and it was resolved for the Clerk to Agenda this for the October meeting and in the meantime enquire as to prices etc.

ACTION: AS

0709/18 Accounts

The Clerk presented bank account statements to date along with a quarterly statement (attached).

Current	£147.28	Savings	£11,331.39
Website	£829.42		

a. July paid accounts were presented:

General

300065	Clerk's salary and expenses (July)	£530.27
300066	Annual Village Hall rental	£60.00
300067	Clerk's Salary (August)	£392.30

Website

400015	Pink Cactus	£330.00
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b. The following accounts were approved for payment:

General Account

Clerks Salary and Expenses. £306.77

M Masniuk – Gardening Services - £325

ICO – Data Protection - £35

0709/19 Correspondence

a. For discussion/decision:

NLC – Town & Parish Council Liaison Meeting re Floods on 5/9 – **It was resolved** for Cllr Holloway to attend.

ACTION: RH

NLC – Draft Rights of Way Improvement Plan - copies to be given to Cllrs Mouncey and Kate Smith

ACTION: AS

HWRCC – To consider representation at AGM on 12/9 – Representative not available

Brigg Police Authority Neighbourhood Panel – Cllr Mouncey to be passed details

ACTION: AS

To consider whether more Twenty is Plenty posters are required - No

Brigg Wheelers Skate Park – to consider representation at AGM on 13/9 –

Representative not available.

b. For Information

Charity Commission – Clerk to complete online Annual Return – Clerk to liaise with Cllr Haddon to correct previous mis-information. **ACTION: AS**

NLC – forthcoming meetings poster – in noticeboards

ICO – Info on Data Protection

Direct Magazine

Low Villages Forum Minutes

Audit Commission – notification of missing documents

EA – Tides News and covering letter

Wicksteed Product Catalogue and new Area Representative letter of introduction

ERNLLCA – Resolutions to 2007 AGM

In Touch – Conservative Newsletter

Info on Playground Exhibition in Windsor

Cemex – Re Tennis Court Lease x 2

Cemex – re proposed wind turbines

0709/20 Minor Items

The following correspondence has been received since the agenda was published:

GB Alarms – Sales Literature

Nat West Bank Statements

SMP – Sales Literature

YLCA/ERNLLCA Training Conference – Clerk expressed interest for next year.

South Humber Bank Wildlife and Heritage Newsletter

ERNLLCA - Assembly Digest

ERNLLCA – Newsletter re Code of Conduct

NLC – Election of Standards Committee members – No interest declared

0709/21 Agenda for next meeting

No further items received

0709/22 Next Meeting

To confirm the date and time of next meeting as:

7.30pm on Monday 1st October 2007 in South Ferriby Village Hall

Clerk's Report – Appendix A

Banking and Accounts

Nat West forms received from Cllr Logan. Hope to take to bank before next Mondays meeting. Received notification from Audit Commission that they had not received our Annual Return! Resent and should hopefully get response for October meeting. 2006/7 and 2007/8 to date accounts are now computerised. Quarterly accounts to be distributed at September meeting.

Clerk's Telephone

New line to be installed. Will advise when completed.

Clerk's Job Description and Contract

Draft will be ready for October Meeting – apologies for delay

Dog Control Orders

Completed and returned to NLC

Parish Councillors and Elections

No election was called for by the public so permission was given to advertise to co-opt new Cllr. No response to date. Could Cllrs think of anyone to approach?? Decs. of Acceptance of Office and Decs of Interests for Cllr Carol Smith sent to NLC.

Park

I went and examined the fence surrounding the park and felt the cost would exceed the amount of funding that we can access at one time. Could this maybe be considered separately at a later date? I will speak to Cllr Holloway

Low Villages Forum

Agenda and minutes sent to relevant Clerks and next meeting in Bonby on 17th September

Minutes

Have written up Annual Parish Meeting Minutes and Annual Council Meeting Minutes and displayed on website

Planning

Have emailed Planning Department re errors in sending out information

Playing Field

Have received notification that the complaint regarding fly-tipping has been dropped by the Crown Prosecution Service. Am awaiting new amended lease from Mark Hudson for signing by Cllrs Logan and Fisher.

Risk Management

I am in the process of examining risk assessments required by the Parish Council. The service provided by Allianz Cornhill is not appropriate to us and a meeting has been arranged with ERNLLCA to agree the correct procedures and what is required. Will report back at October meeting

Tennis Courts

Signed Notice and Declaration re tennis courts and now awaiting engrossment of the Counterpart Lease for signature by Cllrs Logan and Fisher. Have emailed Scott Jackson asking for written confirmation that no Planning Permission is required to convert Tennis Courts.

Training

The next Training Session will be on Chairmanship on 18th September. Cllr Logan and Clerk to attend

Website

Cllr Kate Smith has undertaken to update photographs on website. Am in process of contacting advertisers to ask for repeat advertising. Have also contacted a few new possibilities. Awaiting new email addresses and will then put Ward Cllr contact details on website

APPENDIX B

DATE	POINT OF CONTACT	DESCRIPTION	REFERENCE	NOTES
March 07	Cllr Haddon	To draft inscription for new plaque in park		On its way
March 07	Cllr Logan - Holloway	Update NatWest Mandates		Completed. Clerk to take to bank
March 07	Cllr Mouncey / Clerk	Letter to Police regarding school parking		Acquiring more evidence now children back at school. Letter to follow
April 07	Cllr Haddon	Info on report given by Cemex Transport Co-ordinator	0704/7h	Oct 07
May 07	Cllr Haddon	To speak to EA following response from John Chapman about clinker pile	0705/7c	See report
May 07	Cllr Haddon	To inform Council of information about Judicial Review of EA	0705/7g	See report
May 07	Cllr Holloway	To obtain quote for playing field gates	0705/10b	To be acquired after lease has been signed
May 07	Cllrs Holloway / Logan	To arrange painting of entrance to park rails	0705/19a(i)	To be completed shortly
July 07	SH	Arrange signing of Tennis Court Lease	0707/8e	Ongoing
July 07	RH / Clerk	Arrange signing of Playing Field Lease	0707/8f	Ongoing
July 07	RH	Arrange visit by tree surgeon to house on Beulahland	0707/8g	Underway
July 07	DM	Write letter to EA and Ian Cawsey updating them on matters relating to Fulsea's Drain	0707/20	Underway