

# ***SOUTH FERRIBY PARISH COUNCIL***

## **Approved Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> October, 2009 at 7.00pm in South Ferriby Village Hall.**

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### Present

Cllr Roy Holloway (Chair)

Cllr Paul Heathfield

Cllr Dave Mouncey

Cllr Sally Yarrington

Cllr Sara Haddon

Cllr Vic Leaning

Cllr Kate Smith

Ward Cllrs Nigel Sherwood, Tessa Shackles - Low Villages Youth Club and three members of the public.

0910/1

### Apologies

Apologies were received from Cllrs Alan Fisher and Carol Smith, Ward Cllrs Carl Sherwood and John Berry and PC Jane Proud.

0910/2

### Declaration of Interests

No Declarations of Interests were made.

0910/3

### Minutes of Previous Meeting

a. The Minutes of the meeting held on 7<sup>th</sup> September, 2009 were approved and signed.

Prop: KS, 2<sup>nd</sup>: SH, unanimous.

b. The Minutes of the extraordinary meeting held on 7<sup>th</sup> September, 2009 were approved and signed.

Prop: PH, 2<sup>nd</sup>: KS, unanimous.

0910/4

### Public Comment

a. The following issues were raised by / on behalf of members of the public:

(i) Thanks were given for the recently published newsletter and it was praised for its content.

(ii) The South Ferriby Friendship Club are to hold a coffee morning in November and all proceeds are to be donated to the Village Fundraising Account.

(iii) A number of issues were raised regarding the Children's Playground and this is minuted under 0910/12.

b. It was reported that discussions had been held between North Lincs. Council and the member of public concerned with the refurbishment of the bus shelters on Sluice Road. She had been informed that funds would only allow for work to be undertaken to the shelter on the South side of Sluice Road and following debate, it had been agreed that the resident would contact several businesses with the hope of procuring enough funds for the work to the Northern shelter to go ahead. Following discussion **it was resolved** for the Clerk to pass on information relating to this and for the matter to be re-agenda'd for progress reports.

**ACTION: Clerk**

0910/5

### Report from Ward Councillors

a. Cllr Nigel Sherwood apologised that no Ward Councillor was able to attend the September Parish Council meeting and this was acknowledged.

b. He further reported that he is on the Board of the Ancholme Internal Drainage Board alongside Councillor Berry and will keep the Council informed of any relevant information on the Fulsea's Drain Pumping Station.

0910/6

### Police Matters

a. APPENDIX A: At the time of the meeting no September Police Report had been received and the Clerk was asked to chase this and re-agenda any items of interest for the November Meeting.

**ACTION: Clerk**

The following items were raised:

- (i) The Clerk reported that the untaxed car reported last month has been removed.
- (ii) A Neighbourhood Police Surgery was held this evening at 6pm at the Cemex Conference Centre.
- b. The Clerk reported that no information had yet been made available from the Bonby Speed Monitor trial and **it was resolved** to re-agenda the item for November. Cllr Nigel Sherwood added that he would send the information he held and once received it was requested that this be forwarded to all Councillors. **ACTION: Clerk**
- c. The Council considered an invitation to the forthcoming Brigg Police Authority Neighbourhood Panel on 13<sup>th</sup> October, 2009 and **it was resolved** that attendance would not be necessary, the Police Neighbourhood Action Team meeting in Worlaby being more localised and relevant to South Ferriby. It was added that the Parish Council would like to meet PC Jane Proud, the new local neighbourhood police woman and the Clerk was asked to request her attendance at the November meeting. **ACTION: Clerk**

0910/7

Cemex Liaison Issues

- a. APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2<sup>nd</sup> DM, unanimous.  
It was further reported/discussed:
  - (i) There have been continuing reports of dust, particularly on Sunday mornings and following discussion, **it was resolved** that Cllr Mouncey discuss the matter with Kevin Groombridge at a forthcoming meeting. **ACTION: Cllr Mouncey**  
It was added that individuals should be encouraged to lodge their own complaints and it was agreed that this should be included in the next newsletter. **ACTION: Clerk**
  - (ii) Cllr Mouncey asked for an update on the Clinker Pile as it appears to be steadily growing and it was agreed for Cllr Haddon to look into the matter and report back to the November meeting. **ACTION: Cllr Haddon**
- b. It was requested that 'Donation of Map to village' be re-agenda'd for the November meeting when Cllr Haddon will inform the Council of any progress with the project.
- c. Cllr Haddon informed the Council that Climafuel is no longer being supplied from Hull, the new plant being in Liverpool. Following discussion, **it was resolved** for Cllr Mouncey to discuss visiting the plant with Kevin Groombridge and bring any information and probable expense to the November meeting. **ACTION: Cllr Mouncey**

0910/8

Tennis Courts

- a. The Clerk informed the Council that a response to the submitted funding applications should be received mid month and she will email Councillors as soon as any information becomes available. **ACTION: Clerk**
- b. Cllr Holloway updated the Council on fundraising efforts and requested that all outstanding name-cards be passed to the Clerk as soon as possible. The Clerk informed the meeting that a Parish Council bank account is held with no funds currently in it and following discussion **it was resolved** for all village fundraising to be credited to this account. Prop: KS, 2<sup>nd</sup>: DM, unanimous. **ACTION: Clerk**

0910/9

Clerks Report

The Clerk reported:

- a. She had made enquiries at North Lincs. Council about ID for Councillors and had been advised by Democratic Services that there is no actual requirement although the Council can make their own either by way of a letter or photo card. Further enquiries are underway and will be reported in due course. **ACTION: Clerk**
- b. A request has been made by a member of the public for a dropped kerb to allow for wheelchair access to their property. Following discussion **it was resolved** for the Clerk to liaise with Ward Cllr Nigel Sherwood to action this if possible. **ACTION: Clerk**
- c. As previously requested, litter posters have been ordered from North Lincs. Council.

- 0910/10 Ongoing Items  
 Freelanding - Cllr Kate Smith reported that documentation is ready for a Caution against First Registration for the Freelanding and it was agreed that the Clerk work within her delegated powers to forward the project to include paying a £50 Land Registry fee to be formally approved at the November Meeting. **ACTION: Clerk**
- 0910/11 Gardening Contract  
 a. Following discussion **it was resolved** that the new gardening contract commence on the 5<sup>th</sup> October, 2009 and that the Clerk inform the contractor of this and arrange signing of the contract. The previous contractor has already agreed a termination date of 4<sup>th</sup> October.  
**ACTION: Clerk**  
 Discussion followed on the cutting of the hedge from the old canteen to the Playing Field and **it was resolved** that the gardeners undertake this work as detailed in their quotation.  
 Prop: SY, 2<sup>nd</sup>: VL, unanimous.  
 b. It was agreed that no additional gardening work would be required in November.
- 0910/12 Playground/Park Renovation and Village Signage  
 a. A number of issues were raised by a member of the public (see 0910/4(iii)) regarding the Children's Playground and these were discussed by Council:  
 (i) Persistent dog fouling in and around the playground - **It was resolved** for correct signage to be displayed and action to be taken against those allowing dogs into the area. An item on this matter is also to be placed in the next newsletter. **ACTION: Cllr Heathfield Clerk**  
 (ii) Inappropriate use of the Playground - **It was resolved** for the Clerk to ask PC Proud for a contact number for the Respect Team and for them to be contacted as and when there is a problem and also to request posters regarding antisocial behaviour.  
**ACTION: Clerk**  
 (iii) Multiplay area needs new bars, some seating needs attention and fibreglass on multiplay Area needs attention. - Working Party to meet and resolve and the Clerk to order wood for renovation.  
**ACTION: Clerk Working Party**  
 (iv) Help would be appreciated when undertaking Playground maintenance - This was acknowledged and thanks were given to Michael Riley for all his voluntary work in the Playground.  
 b. Cllr Heathfield addressed the issue of village signage and following discussion it **was resolved** for him to draft the appropriate signs and send to Cllrs for approval at the November meeting; the Clerk to then clarify with ERNLLCA and obtain quotations.  
**ACTION: Cllr Heathfield Clerk**
- 0910/13 Training  
 The Council considered attendance and costs for Councillor Training as provided by ERNLLCA and **it was resolved** for Cllr Heathfield to discuss the matter with Cllr Carol Smith and the Clerk to book the required sessions. Prop: SH, 2<sup>nd</sup>: SY, unanimous.  
**ACTION: Cllr Heathfield Clerk**  
**It was further resolved** for Cllr Holloway to attend the third part of Advanced Chairmanship in March 2010. Clerk to book. Prop: SY, 2<sup>nd</sup>: SH, unanimous.  
**ACTION: Clerk**
- 0910/14 Playing Field  
 a. The Clerk informed the Council that a letter has been received from North Lincs. Council stating no Discretionary Rate Relief will be awarded for business rates due on the Playing Field. Discussion followed and **it was resolved** for the Clerk to contact Ward Cllr Nigel Sherwood for his help with this matter and further to write to the Rates Department stating that the account is still in dispute.  
**ACTION: Clerk**

b/c. The Council considered options for remedial work needed at the Playing Field and following much debate **it was resolved** that a poster should be displayed requesting members of the public to respond with expressions of interest to join a Playing Fields Association. The Clerk was also requested to investigate the options open to the Council for the setting up of such a body. Prop: DM, 2<sup>nd</sup>: SH, unanimous.

**ACTION: Clerk**  
**Cllr Mouncey**

**It was further resolved** that no further grass cutting should take place prior to the November meeting. Clerk to inform contractors.

**ACTION: Clerk**

0910/15 Village Pond

The Clerk reported that following an initial discussion with Jim Brown of Scawby Estates it is believed that both the village pond and Powell's Mount are owned by the village. The Clerk was asked to confirm this in preparation for Land Registration. It was clarified that the pond area is currently maintained by a group of volunteers. **ACTION: Clerk**

0910/16 Andrew's Road Cutting

Following notification of a dispute regarding access through a cutting on Andrew's Road, **the Council resolved** that the Clerk inform the parties concerned of the options open to them and provide the relevant contact details. Prop: KS, 2<sup>nd</sup>: PH, unanimous.

**ACTION: Clerk**

Cllr Yarrington left the meeting.

0910/17 Matters Arising from Previous Minutes

Appendix B (attached) for Councillors' updates on matters from previous minutes.

0910/18 Planning

- a. No Planning Applications were received following publication of the Agenda.
- b. For Information:
  - (i) PA2009/0495 - Affinity Support Services
    - Consent to retain internal alterations at South Ferriby Hall - Permission Granted
  - (ii) PA/2009/0891 - Scawby and South Ferriby Estates
    - Outline Planning Permission for two dwellings all matters reserved at Skinner's Lane , South Ferriby. (*Resubmission of previously approved 2006/0741* )
    - Listed Building Consent Granted

0910/19 Highways

- a. No new highway issues were reported.
- b. The Clerk updated the Council on several outstanding items which were being chased and also advised of issues with the relevant Highways Form. Following discussion, **it was resolved** that the Clerk write to Geoff Popple detailing her concerns.

**ACTION: Clerk**

0910/20 Accounts

- a. The Clerk presented September paid accounts:

General Account

300164	Clerk's Salary and Expenses (September)	£494.85
300165	D Oakley (Playing Field Grass Cutting - Part Payment)	£120.00
300166	Information Commissioners Office	£ 35.00
300167	SLCC (Clerk's Training)	£ 20.00

Website Account

400045	Clerk's Salary and Expenses (September)	£ 57.27
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b. The following accounts were approved for payment:

Clerks Salary and Expenses - General A/c	£391.56
Website A/c	£ 54.69
Hook & Oakley	
(Retrospective Approval - see 300165 above)	£120.00
Michael Masniuk - Village Gardening	
(29/6/09 - 4/10/09 14 weeks)	£350.00

c. The Council undertook initial consideration of the 2010/11 budget and ideas were given to the Clerk for presentation at the November meeting. **ACTION: Clerk**

Cllr Kate Smith left the meeting.

0910/21

Correspondence

a. For discussion/decision/action:

NLC - Invitation to a Road Safety Seminar on 22/10 at the Kingsway Centre - To agree representation. (*Info emailed to Cllrs 4/8/09 and date amended 24/8/09*) - **It was resolved that** Cllr Mouncey attend; details to be forwarded by Clerk. Prop: RH, 2<sup>nd</sup>: PH, unanimous.

**ACTION: Cllr Mouncey  
Clerk**

BT - Info re Adopt a Phone Box - It was agreed that Councillors should make their own enquiries and the matter be re-agenda'd for November. **ACTION: All Councillors  
Clerk**

HWRCC - Grant Funding Request re Community Transport - Following discussion **it was resolved** to make a donation of £60.00. Prop: SH, 2<sup>nd</sup>: VL, unanimous

**ACTION: Clerk**

SLCC - Invitation to Annual General Meeting in Daventry - Attendance not believed necessary.

HWRCC - Invitation to Chairman (Deputy) and Clerk to attend presentation 'Providing Affordable Homes in Northern Lincolnshire' on 28<sup>th</sup> October in Stallingborough - To consider attendance. Following discussion **it was resolved** that the Clerk ask Cllr Carol Smith if she would be able to attend.

**ACTION: Clerk  
Cllr Carol Smith**

ERNLLCA - Invitation to attend AGM on 17<sup>th</sup> October in Humberston - Following discussion it was resolved for Cllr Holloway to attend. Clerk to pass on details.

**ACTION: Clerk  
Cllr Holloway**

b. For Information

HWRCC - Briefing (*Info emailed to Cllrs 28/9/09*)

The Clerk Magazine

Nat West Bank - Bank Statement

NLC Aid to Communities Fund - Acknowledgement of Application

Co-op Bank - 1 x bank statements

Information Commissioners Office - Confirmation of Renewal of Data Protection entry until 19/9/2010

SLCC - Sales Literature

C & G Woodworking & Construction - Sales Literature

0910/22

Minor Items

a. The following items of correspondence were received following publication of the agenda and actions delegated to the Clerk:

HMCS - Info re website - not relevant to SFPC

Green Grass Contracting - Sales Literature

b. (i) It was asked that it be noted that a new landlady is shortly to take over the Hope and Anchor Public House and that she has already expressed interest in being involved in village matters.

(ii) Cllr Leaning advised the meeting that it is his intention to retire as a Councillor following the November meeting.

0910/23 Agenda for next meeting

The Council considered the diarised items below and timescales were amended. No further items were agenda'd for the November Meeting:

0910/24 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

**Monday 2<sup>nd</sup> November, 2009 at 7.00pm** in South Ferriby Village Hall

**0910/25 Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 and due to the confidential nature of the business to be transacted, the Council considered the exclusion of the public and press to discuss the items listed below and this was resolved and the members of public present were asked to leave the meeting.**

Prop: PH, 2<sup>nd</sup>: VL, unanimous.

Following discussion, **it was resolved that** the Clerk receive a 1% annual increase in salary (to be applied from 1<sup>st</sup> April 2009).

Prop: VL, 2<sup>nd</sup>: DM, unanimous.

It was further agreed that the Clerk should submit a claim for additional hours for approval at the November Meeting.

**ACTION: Clerk**

Diarised Items

Salt/Grit Bin School Lane  
Parish Plan - visit by Peter Hirschfeld  
TPO's  
Telephony  
Asset Register  
Pond Top Seat  
Flood Plan Update  
Village Allotments

November 09  
November 09  
December 2009  
Jan / Feb 2010  
Jan / Feb 2010  
March 2010