

SOUTH FERRIBY PARISH COUNCIL

**Approved Minutes of the Parish Council Meeting held on
Monday 13th October, 2008 at 7.00pm in South Ferriby Village Hall.**

Present

Cllr Roy Holloway (Chair)

Cllr Kate Smith

Cllr Sally Yarrington

Cllr Alan Fisher

Cllr Vic Leaning

Ward Cllr John Berry, PCSO Rob Straker and one member of the public.

0810/1 Apologies

Apologies were received from Cllr Sara Haddon, Cllr Dave Mouncey, Cllr Carol Smith, Ward Cllrs Carl and Nigel Sherwood and PC Rob Armstrong and team.

0810/2 Declaration of Interests

No Declarations of Interest were recorded.

0810/3 Minutes of Previous Meeting

The Minutes of the meeting held on 8th September, 2008 were approved and signed. Prop: AF, 2nd: SY, Unanimous

0810/4 Public Comment

The following issues were raised by members of the public:

a. It was reported that the Anglian Water sink on Sluice Road has still not been attended to. The Clerk informed the Council that the work was due to be concluded by 13/10 so she will contact Anglian Water for information. She agreed to keep the member of the public updated.

ACTION: Clerk

b. It was further reported that the problems with standing water at the bus stop on Sluice Road have also not been addressed. This matter was included in a letter to Geoff Popple (see Item 19 – Highways) and NLC advised that remedial work will be undertaken when work to the A1077 is underway. However, the meeting was informed that this has now been postponed until February 2009 and it was requested that the Clerk contact Highways to ask if this can be carried out when work to the Ancholme bridge is underway. There was further concern that even the pathway alongside the new road is weed-ridden and collapsing in places and the Clerk agreed to raise this with Highways.

ACTION: Clerk

c. It was requested that enquiries be made into the renewal of bus timetables in the bus stops and repair of the boards that hold them and the Clerk agreed to look into this.

ACTION: Clerk

0810/5 Report from Ward Councillors

Ward Councillors Berry updated the Parish Council on NLC's plans for the Baths Halls and how an alternative plan has been drafted by the Conservative Party. This was passed to the Clerk who will pass to the Chair and other Councillors. It was requested that the item be Agenda'd for the next meeting for South Ferriby Parish Council's views.

ACTION: Clerk

0810/6 Police Matters

a. The Clerk read the police report:

Crime Reports

Theft from a motor vehicle – Undetected

Theft from unattended vehicle – Undetected

Logs

Complaint re manner of driving

Poachers in Leggott's Quarry

3 x caller going shooting

It was further reported by Cllr Fisher that a report was made on approximately 4/10 regarding theft of lead from church roof.

b. Cllr Mouncey was not at the meeting to report on his attendance at the Brigg Police Authority Neighbourhood Panel

c. Ward Councillor Berry reported that a trial of a speed camera is being undertaken at Bonby and a fact sheet will be distributed to Parish Councils on its completion.

0810/7 Councillor Vacancy

The Clerk reported that no applications to be co-opted onto the Council had been received and **it was resolved** for the Clerk to re-advertise the vacancy. **ACTION: Clerk**

0810/8 Tennis Courts

a. The Clerk handed out information (attached) regarding the tennis court lease and **it was resolved** that the course of action stated be approved. A new lease bearing the name South Ferriby Parish Council will be issued shortly. Prop: RH, 2nd: AF, unanimous.

ACTION: Clerk

b. To consider quotes received from MUGA contractors – To be re-Agenda'd for the November meeting.

ACTION: Clerk

c. The Chair asked the Council to consider whether the appointment of Councillors/others to sit on a South Ferriby Amenity Land Management Committee still be necessary following the change of name on the tennis court lease and its implications. Following discussion it was resolved to cancel last month's decision to form a Committee and **it was resolved** that all matters pertaining to South Ferriby leisure land be conducted at the monthly meeting. Prop: KS, 2nd: RH, unanimous. The Clerk stated she would need to look into the legalities of this course of action and will report her findings to Council as soon as possible.

ACTION: Clerk

d. APPENDIX A: Due to the above, the Terms of Reference for the Committee were not addressed.

0810/9 Cemex Liaison Issues

a. APPENDIX C: Cemex Issues - report by Cllr Haddon presented by Cllr Holloway in her absence. **It was resolved** for Cllr Haddon to undertake the actions listed in her report though Cllr Holloway to clarify that the lease is to be dealt with by the Clerk. Prop: AF, 2nd VL, unanimous.

ACTION: SH

It was further reported/discussed:

(i) The next liaison meeting is to take place on 17/10/08.

(ii) Both sewerage and bonfire smells have been noticed again recently.

(iii) It was suggested that Cemex may be suffering in the current economic climate and expectations of them should recognise this.

(iv) It was requested that Cllr Haddon address the issue of speeding lorries at the next liaison meeting. The drivers are not believed to be Cemex employees but outside contractors.

ACTION: SH

(v) It was reported that the dust monitoring equipment should be installed at Cllr Holloway's house shortly.

b. It was agreed to re-Agenda the donation of the Map to the village for November when Cllr Haddon would be present.

ACTION: Clerk

- 0810/10 Clerks Report
 The Clerk updated the Parish Council on progress from September's meeting:
 (i) She has spoken with David Broadmeadow, the Rural Housing Enabler. Little has changed and plans for use of the old canteen site are still under discussion. A privately owned site nearby is also under consideration though there are access issues for both areas and costs are currently prohibitive.

 (ii) The Council has been approached by Axis Telecom in Hull promising lower telephone charges. This will be looked into and Agenda'd for November. **ACTION: Clerk**
 (iii) Michelle Button from Neighbourhood Services - NLC, has been in touch regarding a complaint about the grass cutting at the playing field. It was confirmed that the Parish Council have heard nothing of this and **it was resolved** for an inspection to be made of the area after the next cut. **ACTION: Clerk**
- 0810/11 Matters Arising from Previous Minutes
 Appendix B (attached) for Councillors' updates on matters from previous minutes.
- 0810/12 Playing Fields
 The Clerk informed the Parish Council that she has been unable to register the Playing Field Lease with the Land Registry as it is not in the correct format. She has explained the situation to NLC and a new lease is currently being prepared. **ACTION: Clerk**
- 0810/13 Ongoing Items
 a. It was reported that the path along the River Ancholme is overgrown and the Clerk agreed to speak with NLC concerning this. **ACTION: Clerk**
 b. Councillor Kate Smith added that finding time for a visit to Lincoln is delaying progress with the Freelanding. **ACTION: KS**
 c. The Clerk reported that David Harrison of NLC has been in touch about the proposed Flooding Meeting between Cllr Mouncey and Wayne Hill and he has taken this over. Cllr Mouncey to ring him when he is free to meet. **ACTION: DM**
 d. The Clerk passed on information from Cllr Carol Smith on her attendance at the recent Flood Liaison Meeting. Little to note though information pack has been requested.
- 0810/14 Village Plaque
 Cllr Kate Smith tabled draft plans of the proposed plaque which were well received and following discussion, **it was resolved** for Cllr Smith to approach Ranyard Signs for costings. Cllr Holloway further agreed to find out designer of Bigby plaque. **ACTION: KS / RH**
- 0810/15 Village Newsletter
 Discussion took place regarding content of the forthcoming newsletter. It was agreed that articles on the Tennis Courts, Freelanding, Plaques, Planning Permission, Dates of Meetings, Keep Village Tidy (provision of dog waste bins), Friendship Club etc. could all be included and Cllr Yarrington volunteered her services to work alongside Cllr Kate Smith on its production. It was requested that the Clerk contact the police to ask if details of crime in the village could also be included. Item to be re-Agenda'd for November. **ACTION: KS / SY / Clerk**
- 0810/16 Gardening Contract
 The Clerk informed the Council of discussions with ERNLLCA regarding the gardening contract and suggested that she write to him to state that he is responsible for purchase of equipment but the Council would understand a revision of his rates to reflect this. Discussion followed on the services provided and the probable need for further provision in the near future. It was resolved for Cllr Holloway to speak with the gardener initially and for the matter to be re-Agenda'd for November. **ACTION: RH**

- 0810/17 Training
APPENDIX D: The Clerk presented Cllr Carol Smith's report on her 'Communication and Community Engagement' training session with ERNLLCA. Cllr Smith is happy to answer any Cllrs questions should they wish to contact her for further information.
- 0810/18 Planning
a. No Planning Applications were received after the Agenda was published.
b. APPENDIX E: The Clerk presented a Planning Policy Document drafted by Cllr Carol Smith for consideration / adoption by the Council. Following discussion, **it was resolved** to adopt the document subject to approval by ERNLLCA. Prop: SY, 2nd: KS, unanimous.
ACTION: Clerk
- 0810/19 Highways
a. (i) The Clerk read out a letter received from a resident about vehicles speeding through the village. Following discussion **it was resolved** for this letter to be forwarded to NLC and the police and it was felt this further justified the purchase of a speed camera for the village.
ACTION: Clerk
(ii) The Clerk read a letter received from Rob Beales in response to her letter to Geoff Popple. Several issues have since been addressed however the potholes in the rear of the Nelthorpe car park have not been filled. Following discussion, it was resolved for the Clerk to contact Mark Hudson to try and identify which department is responsible for the land.
ACTION: Clerk
b. For safety and following public complaints, Cllr Leaning proposed contacting Scawby Estates to ask that trees on the High Street be pruned back and **this was resolved**.
ACTION: Clerk
c. APPENDIX F: The Parish Council debated the information provided by Cllr Carol Smith on the transport review discussed at the recent NLC Liaison Meeting. Due to the tight deadline, it was not felt comments could be submitted in time and the Clerk was asked to discuss this with Cllr Carol Smith.
ACTION: Clerk
- 0810/20 Accounts
a. The September paid accounts and bank balances were presented to the Council:
General Account
- | | | |
|--------|----------------------------------|---------|
| 300116 | Clerk's Salary and Expenses | £538.81 |
| 300117 | Land Registry (Playing Field) | £ 40.00 |
| 300118 | Land Registry (Tennis Courts) | £ 40.00 |
| 300119 | ICO – Data Protection Annual Fee | £ 35.00 |
| 300120 | Audit Commission | £158.63 |
| 300121 | DMH Solutions | £ 91.87 |
- Website Account
- | | | |
|--------|-----------------------------|---------|
| 400028 | Clerk's Salary and Expenses | £ 66.34 |
| 400029 | HUB Computers | £ 25.00 |
- b. The following accounts were approved for payment:
- | | |
|---------------------------------------|---------|
| Clerks Salary and Expenses | £276.14 |
| Clerks Salary and Expenses (Web) | £ 36.18 |
| Cemex – Tennis Court Lease annual Fee | £100.00 |
| M Masniuk – Gardening Contract | £325.00 |
| BT Phone Bill | £149.37 |
| Gavin Richards (Bonfire Donation) | £100.00 |
- c. It was agreed that the Change of Signatories mandate for the Co-operative Bank be re-Agenda'd for November.
ACTION: Clerk
d. The Clerk informed the Council that the professional risk assessment document from DMH Solutions has been purchased and an update will be given at the November meeting.
ACTION: Clerk

0810/21 Correspondence
a. For discussion/decision:
Safer Neighbourhood - To consider representation at Networking Event on 15th October at the Kingsway Centre. *(info sent 30/9)* No representation made.
Consultation on 'Making & Enforcement of Byelaws' – available to view at www.communities.gov.uk *(info sent 30/9)* - No response to be made.
ERNLLCA – To consider representation at AGM in Pocklington on 18th October. *(info sent 30/9)* No representation made
NLC – 20's Plenty Campaign – would the PC like posters to put up around the village? Not at present.
Letter from Gavin Richards re Village Bonfire – To consider donation. The matter was debated and **it was resolved** for a donation of £100 to be made. Prop: RH, 2nd: VL, unanimous.
ACTION: Clerk

b. For Information
ICO – Confirmation of registry renewal
Cemex – Letter confirming happy for lease value to be used in funding applications.
Humbrella
ERNLLCA Newsletter
2 x Nat West Bank Statements
SLCC – Notice of AGM in Reading
2 x Co-op Bank Statements
WREN – Confirmation that funding application has been received. Notification of decision will be on or before 16/12/08
Shaws – Sales Lit

0810/22 Minor Items
a. The following correspondence was received since the agenda was published:
Russell Leisure Sales Literature
NLC – Children & Young Peoples Scrutiny Panel – request for info – Clerk to respond
ACTION: Clerk
b. No points were taken from Councillors and no items of interest were noted.

0810/23 Agenda for next meeting
It was not requested that any items be Agenda'd for the next meeting.

0810/24 Next Meeting
Subject to any change in circumstances, the date and time of the next Parish Council meeting was confirmed as:

Monday 3rd November, 2008 at 7.00pm in South Ferriby Village Hall