

SOUTH FERRIBY PARISH COUNCIL

**Approved Minutes of the Parish Council Meeting held on
Monday 2nd November, 2009 at 7.00pm in South Ferriby Village Hall.**

Present

Cllr Roy Holloway (Chair)

Cllr Vic Leaning

Cllr Carol Smith

Cllr Sally Yarrington

Cllr Sara Haddon

Cllr Dave Mouncey

Cllr Kate Smith

Ward Cllr Nigel Sherwood, PC Jane Proud, HWRCC Community Led Planning Officer Peter Hirschfeld and two members of the public.

0911/1 Apologies

Apologies were received from Cllrs Alan Fisher and Paul Heathfield and Ward Cllrs Carl Sherwood and John Berry.

0911/2 Declaration of Interests

No Declarations of Interests were made.

0911/3 Minutes of Previous Meeting

The Minutes of the Meeting held on 5th October, 2009 were approved and signed.
Prop: KS, 2nd: DM, unanimous.

0911/4 Public Comment

The following issues were raised by / on behalf of members of the public:

- (i) The member of public who has been working on the refurbishment of the Children's Playground stated that he was rather disappointed by the lack of management of the project and it was resolved for Cllr Holloway to meet to arrange any finishing off required. **ACTION: Cllr Holloway**
- (ii) As the damage to Sluice Road mentioned at the October meeting has not yet been rectified, the Clerk was asked to chase this. **ACTION: Clerk**
- (iii) The following Highways issues were reported:
 - No 1 streetlight on Old Post Office Lane out.
 - 2 lights on Farrishes out, one opposite the tunnel and one near the chapel.
 - Loose cover on Redundant lamppost on School Lane, possibly BT.
 - ACTION: Clerk**
 - No lights in telephone boxes on High Street and Sluice Road.
 - ACTION: Clerk**
- (iv) The bottle bank is being emptied very early on a Sunday morning and **it was resolved** for the Clerk to request a later time. **ACTION: Clerk**
- b. The Council was informed that work will commence shortly on the bus shelters on Sluice Road with further progress being made as finances permit. Following discussion **it was resolved** to invite Councillor Ali to the January meeting to discuss any other road / speed issues. Prop: RH, 2nd: DM, unanimous. **ACTION: Clerk**
- c. The Council discussed the request for the salt / grit bin on School Lane to be moved to the top of the hill and **it was resolved** that the Clerk contact Highways at NLC to ask for either this to be undertaken or for an additional bin to be issued. **ACTION: Clerk**

0911/5 Report from Ward Councillors

a. Ward Councillor Nigel Sherwood reported that he had attended a Scrutiny Committee regarding the upcoming Flood Forum for Town and Parish Councils and advised the Council to send representation. Following discussion **it was resolved** for Cllr Mouncey to attend

and the Clerk to Agenda the item for December. Prop: RH, 2nd: SH, unanimous (see Agenda Item 23a).

**ACTION: Cllr Mouncey
Clerk**

b. Ward Cllr Sherwood further reported that he had flagged up concerns that the Environment Agency had raised the perceived risk of flood in many areas leading to a rise in insurance premiums. This was discussed and it was pointed out that surprisingly, any E.A. flood defences were not taken into account by the insurance companies and further the E.A. were not 'talking' with local people as previously promised. The Clerk was asked to write to the E.A. expressing the concerns of the Council and asking for an explanation. Prop: RH, 2nd: KS, unanimous. Cllr Mouncey added that a new Water Act is being introduced at Easter 2010 when it is believed many of these issues will be addressed.

ACTION: Clerk

c. Following a request from a member of the public, Cllr Sherwood has arranged for remedial work to be undertaken to a path in Old Warp Lane.

d. See Minute 0911/13a

Ward Cllr Sherwood left the meeting.

It was resolved to bring forward item 7 on the Agenda.

0911/7

Parish Plan

A presentation on Parish Plans was made by Peter Hirschfeld of the Humber and Wolds Rural Community Council and this will shortly be available via the Parish Council website or from the Clerk.

ACTION: Clerk

Following the presentation, the Council were informed that funding is available to promote / action the project and this is still under-subscribed. Following discussion it was suggested that, as this was a village rather than a Parish Council project, Cllr Carol Smith should begin to draft an outline plan and all Councillors should gauge general interest and try to make contact with potential committee members and that the item be Agenda'd for December.

ACTION: All

Cllr Carol Smith

b. Cllr Carol Smith reported that she had attended an Affordable Homes presentation on 28th October. The idea of the meeting was to offer support to enable rural communities to remain sustainable and to advise that should a Parish Council support the building of a small, affordable housing development on the boundary of a village this would now be looked on favourably.

0911/6

Police Matters

a. PC Jane Proud introduced herself as the new Local Neighbourhood Police Officer and explained that she had taken over from PC Rob Armstrong although the rest of the team remained the same. APPENDIX A, the September Police Report was discussed although there was little of consequence to report other than nuisance motorcyclists - people were urged to contact the police with even partial number-plates - and suspected poaching. The Clerk stated the October Report would be forwarded on receipt.

ACTION: Clerk

b. It was agreed to re-agenda the joint purchase of a Low Villages Speed Camera for the December meeting as the matter is ongoing. (*Bonby Report forwarded 22/10/09*)

ACTION: Clerk

0911/8

Cemex Liaison Issues

a. APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2nd SY, unanimous.

It was further reported/discussed:

(i) There is a problem with the dust measuring equipment located in Cllr Holloway's garden and this is now being investigated. There is a possibility that a mast may be erected at Cllr Mouncey's house.

(ii) Housekeeping at the plant has been improved with an individual delegated to the job.

(iii) A new sprinkler system is being installed which should assist with lowering dust levels.

(iv) Plant production should as forecast by the end of the year.

b Cllr Haddon requested that the donation of a map to the village project be re-agenda'd for December.

ACTION: Clerk

c. Cllrs Haddon reported that the plans for a visit to a Climafuel plant courtesy of Cemex need to be put on hold as Cemex are currently using neither the Hull nor Liverpool sites. However it has now been confirmed that once the visit is scheduled there will be no cost to Council.

d. Cllr Haddon reported that the Environment Agency Audit of Cemex monitoring equipment was reported to have gone well and following discussion **it was resolved** for Cllr Haddon to request that a copy of the report be sent to the Clerk.

ACTION: Clerk

0911/9 Tennis Courts

a. The Clerk addressed the Council and gave an update on the present situation with funding applications with any new information to be forwarded as received.

b. Following discussion, **it was resolved** to pay £1650 to WREN to unlock Landfill Communities Fund monies of £15,000. Prop: DM, 2nd: VL, unanimous.

ACTION: Clerk

c. Following discussion, **it was resolved** to form a Working Party to consider the tennis court contracts for approval at December meeting. Cllr Holloway and the Clerk to arrange. Prop: RS, 2nd: SY, unanimous.

ACTION: Clerk

Cllr Holloway

d. The Clerk updated the Council on fundraising efforts.

0911/10 Clerks Report

The Clerk reported:

a. Litter posters have been received from North Lincs. Council for display around the village.

ACTION: Clerk

Cllr Holloway

b. That she has responded to a request from the Energy Saving Trust for information to put on the Parish website.

0911/11 Ongoing Items

No reports were made about ongoing items not requiring an action.

0911/12 Gardening Contract

It was agreed that no additional gardening work would be required in November.

0911/13 Playing Field

a. The Clerk reported that she is working with Ward Cllr Nigel Sherwood to try and reach an agreement with North Lincs. Council about the Playing Field Rates. In the meantime, the account has been put on hold and the item will be re-agenda'd for December.

ACTION: Clerk

b. The Council discussed the proposed formation of a Playing Fields Association to manage the area and Councillor Mouncey agreed to try and forward the project. It was agreed that a proactive approach is necessary and all Councillors were asked to consider possible committee members.

ACTION: All

Cllr Mouncey

c. The Clerk read a letter updating the Council of work undertaken by Hook & Oakley and following discussion **it was resolved** that no further grass cutting should take place prior to the December meeting however the Clerk was asked to obtain a quote for the cutting of the Eastside hedge to the height of the existing fence and disposal of the cuttings.

ACTION: Clerk

- 0911/14 Playground/Park Renovation and Village Signage
a. An update on the park renovation was covered under Agenda item 0911/4(i).
b. Due to Cllr Heathfield's absence, **it was resolved** to re-agenda an update on progress with village signage for the December meeting. **ACTION: Cllr Heathfield**
c. Following discussion **it was resolved** to approve the purchase of wood, under £20, for the park renovation as delegated to the Clerk at the October meeting. Prop RH, 2nd VL, unanimous. **ACTION: Clerk**
- 0911/15 Training
a. Due to Cllr Heathfield's absence, **it was resolved** to re-agenda consideration of attendance and costs for Councillor Training Sessions provided by ERNLLCA for December. The Clerk further reported that the recent Financial Procedures training that she had received was relevant and informative.
b. Cllr Holloway reported that he had attended the ERNLLCA AGM on 17/10/09 and that the information provided would be forwarded shortly. **ACTION: Cllr Holloway**
- 0911/16 Freelanding
a. The Clerk reported that she had received a letter from Cheryl Leaning enclosing a copy of the Completed Caution against First Registration. Other suggestions on how to progress the project were given and **it was resolved** for Cllr Kate Smith to look into these and action as necessary. **ACTION: Cllr Kate Smith**
b. **It was resolved** that retrospective approval be granted for the payment of £50 to the Land Registry for the Caution Against First Registration. Prop: KS, 2nd: RH, unanimous.
- 0911/17 Town & Parish Council Liaison Meeting
Cllr Carol Smith apologised that she had not attended the above meeting but due to a computer update by North Lincs. Council the invitation had not been received in time.
- 0911/18 Village Name Signs - Flower Troughs
Cllr Haddon asked that consideration be given to the building of flower troughs with a raised back to incorporate the village name. Discussion followed and the idea was favourably received and Cllr Haddon was asked to undertake further research and bring any relevant information and costs to a future meeting. It was added it should be considered whether a project of this kind may be better financed by a fundraising event rather than through precept. **ACTION: Cllr Haddon**
- 0911/19 Matters Arising from Previous Minutes
Appendix B (attached) for Councillors' updates on matters from previous minutes.
- 0911/20 Planning
a. No Planning Applications have been received.
b. No Planning Applications were received following publication of the Agenda.
c. For Information:
2009/0973 Scawby and South Ferriby Estates
Outline Planning Permission for three dwellings on land at Old Post Office Lane, South Ferriby - Outline Planning Permission Granted
- 0911/21 Highways
a. Several issues were raised by members of the public and these are minuted under 0911/4a.
It was further reported that a 40mph sign on Sluice Road had slipped and the Clerk agreed to inform NLC. **ACTION: Clerk**
b. The Clerk informed the Council that she was also chasing several outstanding issues. **ACTION: Clerk**

0911/22

Accounts

a. The Clerk presented October paid accounts:

General Account

300168	Clerk's Salary and Expenses	£391.56
300169	D Oakley (Playing Field Grass Cutting - Part Payment)	£ 60.00
300170	Michael Masniuk - Gardening Services	£350.00
300171	HM Land Registry (Freelanding)	£ 50.00
300172	HWRCC - Community Transport	£ 60.00

Website Account

400045	Clerk's Salary and Expenses	£ 54.69
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b. The following accounts were approved for payment:

Clerks Salary and Expenses - General	£493.74
-Website	£ 60.14
Hook & Oakley Ltd	
(Retrospective Approval - see 300165 above)	£ 60.00
HM Land Registry (Freelanding)	
(Retrospective Approval - see 30071 above)	£ 50.00
SLCC - Paper Chase Clerk Training	£109.25
BT Telephone Bill	£137.14
Cemex - Tennis Court Annual Rent	£115.00

c. APPENDIX D: The Clerk presented the 2nd quarter accounts and these were accepted.

d. APPENDIX E: The Council considered a draft 2010/11 budget and it was agreed that this would be presented for formal approval alongside the precept at the December meeting.

ACTION: Clerk

e. Following discussion **it was resolved** to pay the Clerk 20 hours overtime as discussed at the October meeting. Prop: RH, 2nd: VL, unanimous.

0911/23

Correspondence

a. For discussion/decision/action:

BT - Info re Adopt a Phone Box - It was agreed that Councillors should make their own enquiries and the matter be re-agenda'd for December. **ACTION: All Councillors**

Plunkett Survey for Parish Councils - to consider response (*information emailed 22/10*)-

Following discussion it was resolved for the Clerk to respond on Council's behalf.

ACTION: Clerk

NLC - Letter re Water Safety requesting info on bodies of water in village - to consider request - Following discussion **it was resolved** for the Clerk to respond that the East and West Drains should be assessed. **ACTION: Clerk**

NLC - Managing Flood Risk Meeting - To consider representation (*information emailed 22/10*) - see Minute 0911/5a

b. For Information

Humber Outlook Magazine - request for info on Humber Bank works - undertaken by Clerk
University of Gloucester - letter re further training

Nat West Bank Statement

Record SS - Sales Literature

ERNLLCA Newsletter (*forwarded 26/10/09*)

0911/24

Minor Items

a. No correspondence was received following publication of the Agenda

b. Cllr Vic Leaning announced his resignation and Cllr Holloway spoke on behalf of the Council to thank him for all his help over the years and to wish him all the best for the future. It was added that he would be a big loss to the Council.

The Clerk was asked to inform the relevant bodies of the resignation and commence the required procedure to elect / co-opt a new Councillor. **ACTION: Clerk**

0911/25 Agenda for next meeting

No further items were agenda'd for the December Meeting:

0911/26 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

Monday 7th December, 2009 at 7.00pm in South Ferriby Village Hall

Diarised Items

TPO's
Telephony
Asset Register
Pond Top Seat
Village Car Park - letter to Chief Exec., NLC
Flood Plan Update
Village Allotments
Asset Registration

December 2009
Jan / Feb 2010
Jan / Feb 2010
March 2010