

# ***SOUTH FERRIBY PARISH COUNCIL***

**Un-Approved Minutes of the Parish Council Meeting held on  
Monday 21<sup>st</sup> July, 2008 at 7.30pm in South Ferriby Village Hall.**

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## Present

Cllr Roy Holloway (Chair)  
Cllr Sara Haddon  
Cllr Carol Smith  
Cllr Sally Yarrington

Cllr Alan Fisher  
Cllr Dave Mouncey (part)  
Cllr Kate Smith

Ward Cllr John Berry, PCSO Rob Straker, Liz Bennet and three members of the public.

0807/1

## Apologies

Apologies were received from Cllr Vic Leaning and Ward Cllrs Carl and Nigel Sherwood.

0807/2

## Declaration of Interests

The Clerk tabled Declaration of Interests forms for annual review and these were completed. Clerk to review with absent Cllrs and send updates to NLC. **ACTION: Clerk**  
A Personal Interests in the Village Hall was declared by Cllrs Fisher, Haddon and Holloway.  
A Prejudicial Interest in road-works on the A1077 was declared by Cllr Kate Smith.

0807/3

## Minutes of Previous Meeting

The Minutes of the meeting held on 16<sup>th</sup> June, 2008 were approved and signed. Prop: AF, 2<sup>nd</sup>: SH, unanimous.

0807/4

## Public Comment

The following issues were raised by members of the public:

- a. Following another enquiry into progress with the planings for Beulahland, a member of the public was advised that Cllr Logan and the Beulahland's Committee were responsible for organising their delivery.
- b. The Council was asked why signs advertising the meeting had been removed a week ago. The Clerk explained that as space is limited the notice had been replaced by the Agenda which contains all the relevant details. However, following discussion **it was resolved** for the large print notice to remain until after any meeting.
- c. It was reported that the path leading to the park is overgrown. It was resolved for the Clerk to confirm Council ownership and arrange for it to be cut back.

**ACTION: Clerk / RH**

- d. A member of the public confirmed that the Beulahland drain has been cleared by NLC and that they confirmed ownership.

- e. It was requested that the sink opposite Old Warp Lane be reported as it has dropped again and become noisy.

**ACTION: Clerk**

- f. Following discussion, the Clerk was asked to write a letter of complaint about the smell from waste trucks travelling along Sluice Road, a copy to also be sent to the E.A.

**ACTION: Clerk**

0807/5

## Report from Ward Councillors

No items were raised by Ward Councillor Berry although he confirmed that he has no update on Fulsea's Drain as yet.

0807/6

## Police Matters

- a. PCSO Straker read a Police Report detailing the following:

0 Crime Reports

2 Logs

1 x Harassment by ex partner

1 x check at home for suspected injury

b. Cllr Mouncey to attend the Police Neighbourhood Action Team Meeting to be held in Worlaby on 23<sup>rd</sup> July, 2008. No items raised.

0807/7

#### Tennis Courts

a. A presentation was made by Liz Bennet informing the Council of the current position with the tennis court funding applications. She then led discussion on the various options available to progress the project further. The Clerk was asked to look into the options and Agenda for a future meeting.

**ACTION: Clerk**

These included:

- That Marie Bailey, NLC Sports, Play and Community Development Officer for Brigg be approached and be asked if she would be willing to be co-opted should a Management Committee be formed.

**ACTION: Clerk**

- That consideration be given to an Independent Management Committee with non-Parish Councillors attending and an independent Chair. This could be a 'Friends of...'. Concern was expressed about the Parish Council losing overall control. SH was requested to contact Cemex on this matter and ask that a letter detailing their thoughts on this be sent to the Clerk. Prop: KS, 2<sup>nd</sup>: RH

**ACTION: SH**

- Amendment of monies offered by NLC. Need to be spent before March 2009 and allocated amount is percentage of total grant. LB to speak with Simon Seal, NLC and clarify situation.
- LB asked that revised quotes be sought from all three contractors for inclusion with any new applications.

**ACTION: Clerk**

- On John Berry's suggestion, LB agreed to approach DEFRA regarding grants for Rural Communities.

b. LB left the meeting and **it was unanimously resolved** for LB to continue with her funding applications. Prop: KS, 2<sup>nd</sup>: AF. A re-application is to be made to WREN before their September deadline and LB to source further funders to include Sport England.

c. The Chair asked that any communication between LB and the Parish Council be made through the Clerk to enable her to act within her delegated powers on behalf of the Council with copies/summaries forwarded to SH and **this was resolved**.

d. Cllr Holloway explained that there had been a delay in registering the tennis court lease which could technically result in a fine of up to £200. This is thought to be unlikely but Council to be kept informed.

e. The Parish Council were informed that two certified copies of the tennis court lease are required and Cllr Haddon offered to arrange this with a solicitor friend free of charge. Following discussion and on the recommendation of ERNLLCA, it was agreed that independent solicitors should be consulted by the Clerk on the Parish Council's behalf, this would also ensure that the Clerk could be responsible for the care of all documentation. **It was resolved** for the Clerk to arrange for the lease to be certified by Keith Ready Solicitors at a cost of £25.00 and then arrange registration of the lease. SH passed land registration documentation including notes/proposed accompanying letter to the Clerk. Prop: CS, 2<sup>nd</sup>: KS, unanimous.

**ACTION: Clerk**

0807/8

#### Cemex Liaison Issues

a. APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report though it was added that other information should be passed through the Clerk. Prop: SH, 2<sup>nd</sup> AF, unanimous.

**ACTION: SH**

Cllr Haddon further reported:

(i) The proposed visit to the Liverpool Climafuel plant has been put on hold as Cemex have changed supplier.

(ii) A meeting between Cllr Haddon, Kevin Groombridge and Thomas Research went well.

(iii) Cllr Holloway should be contacted this week by Cemex regarding the electricity supply to his house to enable village dust monitoring to take place.

(iv) The Clerk confirmed a letter of thanks to Bob Perks has been sent to the E.A.

(v) SH reported she would be attending the Liaison Meeting on Friday. Cllr Kate Smith mentioned the smell from close to the West Drain and Cllr Haddon stressed that Kevin Groombridge should be informed immediately any smell is noticed. Cllr Mouncey entered the meeting and stated that he would raise the issue at the Liaison Meeting. Clerk to email KG's mobile number to all Councillors.

**ACTION: Clerk**

b. The Council discussed the donation of the Map to the village and Cllr Haddon stated that the design team would be likely to want to meet with the Parish Council to discuss their initial ideas. She further confirmed that the Council will have full control over the final design.

0807/9 Clerks Report

The Clerk had nothing to report that was not already agenda'd.

0807/10 Matters Arising from Previous Minutes

Appendix B (attached) for Councillors' updates on matters from previous minutes.

0807/11 Playing Fields

a. The Clerk informed the Council that the Playing Field Lease has been signed and returned to NLC for their signature/seal. An original and one certified copy will then be sent back to the Parish Council to enable the Clerk to register the land.

b. **It was resolved** for the Clerk to undertake registration of the lease with the Land Registry at a cost of approximately £40 . Prop: KS, 2<sup>nd</sup>: AF, unanimous.

**ACTION: Clerk**

0807/12 Ongoing Items

The Clerk read a letter from Anita Greener – Rights of Way Officer, NLC regarding the exact location of the Cemex map and also giving an update on footpaths in the area. Cllr Holloway informed the meeting that a map of the village detailing walks, places of interest etc is underway.

0807/13 Council Documentation

a. **It was resolved** that any Council papers being held by individual Councillors be returned to the Clerk as soon as possible. **It was further resolved** that all items be made available to Councillors strictly on a signature and date basis for a period not exceeding seven days. Prop: KS, 2<sup>nd</sup>: AF, unanimous.

b. **It was resolved** to adopt the Child Protection Statement as provided by ERNLLCA and distributed 16/6/08. Prop: AF, 2<sup>nd</sup>: CS, unanimous.

0807/14 Training

a. Cllr Carol Smith reported on Making the Most of Your Role as Councillor – Project Management Training session with ERNLLCA. Information was passed out and issues discussed. Cllr Carol Smith reported that she found the Training sessions competently managed and believed them valuable to the Council.

b. The Council considered Carol Smith's proposals following the Town and Country Planning Training Session. (*information forwarded 16/6*)

(i) Ease local access to planning applications by providing access via the PC website – either by a link or by adding the electronic application to a page of the site. **Resolved.**

**ACTION: Clerk**

(ii) SFPC nominates a member to provide internal support and guidance to the PC as required on planning matters – To re-Agenda for October. **ACTION: Clerk**

(iii) SFPC includes the development of its planning policy on its 2008/9 programme of activity. Cllr Carol Smith / Clerk to draft policy and re-Agenda for October.

**ACTION: CS / Clerk**

(iv) SFPC includes the development of a Parish Plan on its 2008/9 programme of activity – Clerk to diary for 2009 as very busy on other projects at present.

**ACTION: Clerk**

0807/15 Planning

- a. To consider the following Planning Application received after the Agenda was published:  
2008/0945 Mr M Wedgewood Roma Cottage, Skinner's Lane, South Ferriby  
To erect a second storey extension – Clerk to respond with no objections.

**ACTION: Clerk**

- b. For Information:

- (i) PA/2008/0747 Mr & Mrs K Foster Fairview, Sluice Road, South Ferriby  
To erect single storey extension - Full Planning Permission granted  
(ii) PA/2008/0615 Mr S Crabtree White House, Skinners Lane, South Ferriby  
To erect 3 bed. House/garages - Full Planning Permission granted.

0807/16 Highways

- a. It was pointed out that the path on School Lane is being dug up by B.T. and it needs ensuring that it is re-instated correctly.  
b. It was pointed out that plants are obscuring the path on Low Street and Cllr Holloway volunteered to speak to the owners informally.  
c. The Clerk updated the Council on current highway matters.

**ACTION: RH**

0807/17 Accounts

- a. The June paid accounts were presented and the Clerk informed the Council of the current bank balances:

General Account

300108	Clerk's Salary and Expenses	£280.36
300109	NLC – Playground Inspection	£ 10.00
300110	V. Leaning – Expenses (Playground)	£ 30.00

Website Account

400025	Clerk's Salary and Expenses	£147.50
400026	HUB Computers – Monthly Updates	£ 50.00

- b. The following accounts were approved for payment and the cash book was approved and signed:

Clerks Salary and Expenses (July).	
Clerks Salary and Expenses (August)	
BT Telephone Bill	£131.57
Fasthosts – domain renewal 2 year	£ 71.67 (already debited)
HUB Computers – monthly updates June	£ 50.00 maximum
Michael Masniuk – Gardening Services	£325.00

- c. **It was resolved** for the Clerk to purchase an answerphone for the South Ferriby Parish Council telephone line at a cost of approximately £30.

0807/18 Correspondence

- a. For discussion/decision:

SLCC – To consider Clerk's attendance at National Conference in October, 2008-07-11 – not this year, possibly following CiLCA qualification.

NLC – Consultation on Local Air Quality Management. Available to view at [www.nlincsair.info](http://www.nlincsair.info), click AQ Reports then Reports – No comments were made.

CE Electric – Clerk updated info. PC phone number for major incidents/bad weather.

Request for details of priority customers within the village – Following advice from ERNLLCA, it was agreed for CE to make their own enquiries as to vulnerable people in the village.

NLC , Playing Field Lease – Agreement to exclude security of tenure – signed and returned

b. For Information

2 x Co-operative Bank Statements

Humbrella

Training News

ERNLLCA – Invitation to Annual Meeting on Thursday 17<sup>th</sup> July at 6pm at Pittwood House  
(info sent 12/7)

NLC – Validation of Planning Apps – Local List of Information requirements. Available to view on NLC website under Planning.

NLC - Forthcoming Meetings poster – displayed in noticeboard

ERNLLCA – Assembly Digest

0807/19 Minor Items

a. The following correspondence was received after the agenda was published:

Email re. Brigg Biomass – Cllr Mouncey has involvement and will keep Council informed.

Invitation to Chair to Civic Service – Clerk to respond unable to attend.

**ACTION: Clerk**

Humberside Airport – letter regarding re-classification of airspace. No response to be made.

2 x Nat West Bank statements

NLC – new meeting dates

b. The following points / items of interest were taken from Councillors:

(i) Cllr Holloway suggested that Cllrs Kate Smith and Mouncey meet over the summer to provisionally design, suggest grid reference etc. for the pond map. Clerk to then Agenda item for September.

**ACTION: DM / KS / Clerk**

(ii) It was requested that the Clerk inform Scawby Estates that the old school needs to be made secure and is maintained as it is falling into disrepair.

**ACTION: Clerk**

0807/20 Agenda for next meeting

No items were agenda'd for the next meeting.

0807/21 Next Meeting

It was confirmed that the date and time of the next Parish Council meeting would be:

Monday 8<sup>th</sup> September, 2008 at 7.30pm in South Ferriby Village Hall

Diarised Items

Inspection/Update of Floodplan  
Gardeners Contract  
Review of Internal Audit  
Review of Risk Assessments  
Consider plaque for Walnut Tree  
Village Allotments

September 2008  
September 2008  
September 2008  
October 2008  
January 2009