

SOUTH FERRIBY PARISH COUNCIL

Approved minutes of the Parish Council Meeting held on Monday 16th July at 8.00pm in the Village Hall

Present:

Cllr Cathy Logan (Chair)

Cllr Alan Fisher

Cllr Sara Haddon

Cllr Roy Holloway

Cllr Vic Leaning

Cllr Dave Mouncey

Cllr Kate Smith

Cllr Carol Smith

Cllr John Berry, Cllr Carl Sherwood and four members of the public

0707/1 Apologies

No apologies were received

0707/2 Declaration of Interests

No Declarations of Interests were received.

0707/3 Minutes of Previous Meeting

The Minutes of the Meeting held on 18th June, 2007 were approved and signed as a correct account of the meeting.

0707/4 Public Comment

The Meeting was closed to allow members of the public to raise any current issues.

A member of the public asked that it be noted that the footpaths in the village were in need of weeding and a pothole is in need of attention on the corner of the A1077/High Street and it was agreed for the Clerk to raise these matters with NLC. **ACTION: AS**

The meeting was re-opened.

0707/5 Reports from Local Councillors

- a. Cllr Berry informed the Council that he and Cllr Nigel Sherwood were delighted to have been re-elected and after the sad death of Cllr Long, could he introduce Cllr Carl Sherwood as the newly elected Councillor to the local ward.
- b. Cllr Berry added that he is a member of the Ancholme Internal Drainage Board and will endeavour to help the Parish Council in any way he can as well as keeping them informed of any further developments. He confirmed that there are no proposals for potting any of the village drains.

0707/6 Police Matters

No police matters were raised

0707/7 Cemex Liaison Issues

Cllr Haddon presented her monthly report and added the following:

- a. Anglian Water is to attend Cemex on 17/7 to clean out the dyke to alleviate the odour from the side of the plant. This should hopefully rectify the problem.
- b. The Cemex Charity Fun Day is on Sunday 2nd September and display boards need organising. It was proposed that a Working Party be formed to co-ordinate the Parish Council's input and this was agreed. Working Party to consist of RH, CS, DM, AF and KS. Cllr Haddon to supply any information required and provide banner. **ACTION: AS/**

WORKING PARTY

- c. Cllr Haddon informed the Council that Cemex are investigating complaints from the public regarding a dust issue and she will report further in September.

- d. Cllr Haddon outlined the actions she would like to take before the next meeting (detailed in Report) and after consideration, **it was resolved** for her to proceed.

0707/8 Tennis Courts / Playing Fields

- a. Cllr Haddon reported that she had received the final Tennis Court quote from Wicksteed and this was considerably higher than expected. Because of this, Cllr Haddon is to present the various options to the Council before the September meeting for agreement then.
ACTION: SH
- b. Cllr Haddon then informed the Council that the school are keen to use the tennis / 5-a-side / basketball facilities once completed.
- c. Cllr Holloway added that he was keen to see the security fencing around the park be completed at this time and this was resolved. Clerk to obtain quotes.
ACTION: AS
- d. The Clerk reported that on speaking to Scott Jackson at NLC, it had been confirmed that no Planning Permission is needed for the change of use of the tennis courts. It was resolved for the Clerk to ask for this in writing.
ACTION: AS
- e. Following discussion, **it was resolved** for Cllr Haddon to arrange for the signing of the Tennis Court lease with the name on the lease being South Ferriby Amenities Land. If any wording needs to be amended, Cllr Haddon to email Councillors with alterations prior to signing. **It was also resolved** that the Chair and Vice Chair will be the signatories.
ACTION: SH
- f. The Clerk informed the group that she had contacted Paul Nicholson regarding an amendment to the Playing Field lease as follows, 'At any time throughout the lifespan of the lease, South Ferriby Parish Council be granted the power to assign the lease to a charity where the sole trustee is the Parish Council' and he has agreed this in principle. **It was resolved** for the Clerk to ask for agreement to this in writing and then the lease to be signed, with the Chair and Vice Chair as signatories.
ACTION: AS/RH
- g. Cllr Holloway reported that he had been to visit a villager who had reported prospective dangerous trees bordering his property. As the trees were likely to be the responsibility of the Parish Council, Cllr Holloway proposed a tree surgeon to inspect them for a cost of £100 with a report being made available in time for the next meeting. **This was unanimously resolved.**
ACTION: RH

0707/9 Clerks Report

- a. The Clerk asked if Councillors would be happy to have their telephone numbers on the website as this would be in line with best practice and **this was unanimously agreed**. The Clerk was also asked to list the Ward Councillors and local MP's contact details.

ACTION: AS

0707/10 Clerk's Hours

- a. The clerk informed the Council that she had worked an additional 35 hours over the last few months due to the number and extent of the projects / issues in hand. She asked for an additional 20 hours for July and August to try and get up to date. Cllr Logan proposed 35 hours for July and 20 hours for August and **this was unanimously agreed**. The Clerk was asked to report at the next meeting what work had been completed and any outstanding tasks.
ACTION: AS

0707/11 Beulahfields Plaque

Cllr Haddon proposed the following wording for the Beulahfields Plaque:-
"The land for the children's playground was gifted to South Ferriby in 1954 by Eastwood Cement and extended to form a park in 1996 when it was reopened by Mrs P Hoddinott, who won a competition to name the park, and a representative from Rugby Cement. The children's play area was refurbished in 2006 with assistance from the Rugby Benevolent Fund."

Discussion followed regarding the siting of the plaque and the costs involved and **it was resolved** to spend up to £250 and the new plaque to be sited where the old one was. The above wording was also **unanimously agreed** and the plaque to be erected by the Parish Council. **ACTION: SH**

0707/12 Low Villages Forum

Cllr Holloway, Cllr Mouncey and the Clerk attended the first Low Villages' Forum held on Wednesday 11th July in Worlaby. The Clerk explained that these meetings are to be held every two months in each consecutive village with the respective Clerk arranging and minuting their meeting. She explained the Forum is purely for consultation and has no decision making powers. It was suggested that the Minutes and Agendas from each Parish Council Meeting be circulated so each village can determine any issues they would like brought before the Forum. Current issues include highways – running water and speeding, footpaths - all along from Ferriby to Worlaby and the proposed erection of a T-Mobile mast in Bonby. After discussion, **it was resolved** for South Ferriby to support highways and footpaths issues but abstain from phone mast discussions. **ACTION: AS**

0707/13 Matters Arising from Previous Minutes

An update on Councillors' work throughout the previous month. See Appendix B

0707/14 Footpaths

Cllr Mouncey informed the Council that the footpaths information was with Mrs J Foster and he will arrange collection and look at over the summer. **ACTION: DM**

Cllrs Berry and Sherwood left the meeting.
Cllr Holloway left the meeting.

070715 Planning

- a. The Parish Council considered the following Planning Applications:
- (i) 2007/1078 To erect a single storey double garage at Woodville, High Street, South Ferriby – Mr & Mrs Winn – Following discussion **it was resolved** no objections
 - (ii) 2007/1037 To vary condition of 1996/2013 to allow annexe to be used as separate dwelling at Woodville, High Street, South Ferriby – Mr & Mrs Winn - Following discussion **it was resolved** no objections. Clerk to inform NLC. **ACTION: AS**
- b. Full Planning Permission has been granted for:
- (i) 2007/0656 To erect two storey extension at the Old Chapel, School Lane

0707/16 Highways

Clerk to continue to chase for meeting with Wayne Hill. **ACTION: AS**

Cllr Leaning left the meeting.

0707/17 Training

The Clerk advised the meeting that the next ERNLLCA training session would be on Chairmanship and **it was resolved** for Cllr Logan and the Clerk to attend.

ACTION: AS/CL

0707/18 Accounts

- a. The Clerk presented bank account statements to date:
- | | | | |
|---------|---------|---------|------------|
| Current | £175.46 | Savings | £12,331.39 |
| Website | £829.42 | | |

- b. The Clerk presented June paid accounts:

General Account

300058	Michael Masniuk (Gardening)	£325.00
300059	Clerks salary and expenses	£379.54

300060	Cllr Logan (training)	£ 20.00
300061	Cllr Haddon (training)	£ 20.00
300062	Cllr Mouncey (training)	£ 20.00
300063	Mrs J. Foster (training)	£ 20.00
300064	Cllr K. Smith (training)	£ 20.00

Website Account

400010	Pink Cactus	£140.00
400011	Pink Cactus (Annual Hosting Charge)	£120.93

c. The following payments were approved:

<u>General Account</u>	Clerks Salary and Expenses £530.27
	ERNLLCA Training x 4 £80.00
	Village Hall Rental £60.00
	Clerks Salary and Expenses (Aug)
<u>Website Account</u>	Pink Cactus approx. £320

0707/19 Correspondence

a. For discussion/decision:

ERNLLCA – Assembly Digest and Training Information including Conference in Scarborough and Planning Aid – Free Information event on 2007 White Paper – Agreed not to attend

b. For Information

Police Authority Consultation - Community report to view at www.humberside-pa.org.uk, go to Our Committees 2005/6 & 2006/7 - Consultation & Partnership - Agendas, Minutes, Reports.

Letter from John Berry confirming re-elected as Ward Councillor along with Nigel and Carl Sherwood. Contact details included.

NL PCT - Poster promoting physical activity referral scheme - poster put up

HWRCC – Summer Roadshow – information sessions including village hall funding

HWRCC – Free event detailing how to improve access to services in rural communities

Humbrella Magazine

HLC – Training News

The Clerk Magazine

The Institute of Local Council Management – joining criteria

Urbanscape – Sales Literature (benches/bins etc)

Parkers – Sales Literature (plants)

NLC – forthcoming meetings poster

Letter from JBA Consultants confirming attendance at Fulseas Drain Meeting

Letter from Mrs Moulds re drains on Beulahland

Letter from Ian Cawsey offering support with Fulsea's Drain matter

Letters from Cemex – to confirm booking of stall at Fun Day

- Re attendance of Cllrs at Liaison Meetings
- Tennis Court Lease

0707/20 Minor Items

a. Cllr Mouncey suggested that he write a letter to both the EA and Ian Cawsey updating them of matters relating to Fulsea's Drain **and this was agreed**. Cllr Mouncey to draft and forward for approval. **ACTION: DM**

Cllr K. Smith left the meeting

0707/21 Agenda for next meeting

No items were Agenda'd for the next Council meeting.

0707/22Next Meeting

The date and time of the next meeting were confirmed as

7.30pm on Monday 3rd September 2007 in South Ferriby Village Hall

Clerk's Report – Appendix A

Banking and Accounts

Still awaiting Nat West forms from Cllr Logan.

Bottle Bank

Informed Lucy Boatman of NLC Waste Management Team regarding our complaint of the emptying of the bottle bank within unreasonable hours. No response received to date.

Clerk's Telephone

New line to be installed. Will advise when completed.

Clerk's Job Description and Contract

Will work on over summer and have draft ready for September Meeting

Code of Conduct

Letter to Legal NLC re adoption of Code of Conduct. Arranged for publication in the press.

Fulsea's Drain

Letter sent to JBA Consulting and copies to Ron White and EA. Ron called to say they are not involved in these plans. Invited rep who will attend meeting 7pm on the 16th. Put up notices advising of this.

Highways

- * New streetlight on Sluice Road in-situ. Still awaiting info on School Lane.

- * Speaking to Sheena Alexander re new highways reporting system. Progressing well.

- * Pending new streetlight on School Lane. No works can be started until Gas Board state safety of box close to site

- * Have informed Anglian Water re flooding sewers on Beulahland. Have said is highways issue and have contacted them. Awaiting response

- * Have requested meeting re Sluice Road running water and footpath to Hammamet

Parish Councillors and Elections

Details of Cllr Carol Smith's appointment sent to NLC and Councillor Pack given. Information of Julia Foster's resignation has been passed to NLC asking for permission to advertise to Co-Opt a new Cllr if no election is called for. Letter of thanks sent to Julia Foster.

Decs of Acceptance of Office and Decs of Interests sent to NLC. Still need Cllr Carol Smith's.

Planning

No objection letters sent to NLC re Glentworth House and 3 Andrew's Road

Playing Field

I have written to NLC Enforcement Team on behalf of the Parish Council as a formal complaint has been made regarding tipping of soil on the Playing Field. The lady in question is now to be interviewed under caution and the case looked at by the Crown Prosecution Service. We looked into the matter at the time and thought it was all sorted out. However, a member of the public has made a formal complaint and the matter has had to be taken further.

Police Matters

Have contacted Steve Wash and asked if there is anything that can be done about youths drinking in the bird hide. He has responded stating he will get PCSO's to investigate.

Risk Management

Risk assessments need to be looked into and written. I have received details of a new free service from Allianz Cornhill and I will be looking into this over the next few months when I will report back to the Council. Further info at September meeting

Tennis Courts

Met with representative from SMP to get third quote for MUGA's. Wrote letter to Liz Bennett confirming we would like her to undertake funding consultancy work for the Parish Council. Arranged meeting with Wicksteed to measure additional fencing around park and to submit discounted quote.

Website

Councillors agreed to their phone numbers being added to the website and also asked that contact details for Ward Councillors and local MP be made available.

APPENDIX B

DATE	POINT OF CONTACT	DESCRIPTION	REFERENCE	NOTES
March 07	Cllr Berry	To speak with John Coleby re Annual Playground Inspection charge		Cllr Berry informed will be approx £90. Clerk to Agenda for next meeting
March 07	Cllr Haddon	To draft inscription for new plaque at park entrance		See minutes
March 07	Cllr Mouncey / Clerk	Spring outside Post office – Liase with NLC		Ongoing. Clerk to arrange meeting with DM and NLC
March 07	Cllr Haddon / Clerk	Submit forms to English Heritage re Phonebox		On its way
March 07	Cllr Logan - Holloway	Update NatWest Mandates		Cllr Logan's to complete
March 07	Cllr Mouncey / Clerk	Letter to Police regarding school parking		DM to contact PC Wash as now back at work
April 07	Cllr Haddon	Info on report given by Cemex Transport Co-ordinator	0704/7h	Sept 07
April 07	Floodplan Working Party	Updates to be completed following recent meeting	0704/11	Will meet over Summer and Agenda for September meeting
May 07	Cllr Haddon	To inform Council of information about Judicial Review of EA	0705/7g	Further information in September
May 07	Cllr Holloway	To obtain quote for playing field gates	0705/10b	Will complete after lease is signed
May 07	Cllrs Holloway / Logan	To arrange painting of entrance to park rails	0705/19a(i)	Will be completed over summer
June 07	Cllr Haddon	Inform Cemex of involvement in Charity Fun Day and arrange display boards	0706/11d	See minutes
June 07	Cllr Haddon	Contact Cemex Head Office re metal map	0706/11e	Cllr Haddon to design for September
June 07	Cllr Haddon	Advise Liz Bennett that SFPC wish to proceed	0706/12b	Clerk has written to confirm