

# ***SOUTH FERRIBY PARISH COUNCIL***

**Approved Minutes of the Parish Council Meeting held on  
Monday 9<sup>th</sup> February, 2009 at 7.00pm in South Ferriby Village Hall.**

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## Present

Cllr Roy Holloway (Chair)  
Cllr Sara Haddon  
Cllr Dave Mouncey  
Cllr Kate Smith

Cllr Alan Fisher  
Cllr Vic Leaning  
Cllr Carol Smith  
Cllr Sally Yarrington

Ward Cllr John Berry, Kevin Groombridge & Phillip Baynes Clark of Cemex and three members of the public.

## 0902/1 Apologies

Apologies were received from Ward Cllrs Carl & Nigel Sherwood and Paul Heathfield.

## 0902/2 Declaration of Interests

No Declarations of Interest were recorded.

## 0902/3 Minutes of Previous Meeting

The Minutes of the meeting held on 12<sup>th</sup> January, 2009 were approved and signed.  
Prop: KS, 2<sup>nd</sup>: SH, Unanimous

## 0902/4 Public Comment

The following issues were raised by/on behalf of members of the public:

**a.** There was a complaint that the bus shelters opposite Old Warp Lane on Sluice Road face the wrong way allowing standing water on the road to be sprayed up by passing vehicles soaking people standing at the bus stop. This matter was discussed and **it was resolved** for Ward Cllr Berry to take this matter up again with Wayne Hill as the Council have been complaining about this for several years.

**ACTION: Cllr Berry**

**b.** There have been complaints of dog fouling at the entrance to the playing field. **It was resolved** for the Clerk to contact NLC for advice and assistance with this matter.

**ACTION: Clerk**

**c.** The Clerk reported that she had received a response from NLC Waste Services confirming that the three teams working in South Ferriby would be asked to take more care replacing bins after collection following several complaints from the public.

**d.** A letter has also been received confirming that following complaints of early collections from the Glass Bottle Bank, the Recycling Team have agreed to re-organise their rounds to ensure a later collection time in the village.

**e.** The Clerk reported on an email received from a member of the public about parking on School Lane. This item is detailed further under 0902/15 and the Clerk was also asked to respond that the matter is being looked into and in addition enquire as to specific Disable Parking Bays outside individual properties.

**ACTION: Clerk**

**f.** An email has been received asking that the salt/grit box on School Lane be replaced at the junction with High Street and **it was resolved** for the Clerk to speak to NLC about this and respond to the Member of the Public concerned.

**ACTION: Clerk**

## 0902/5 Report from Ward Councillors

**a.** Ward Councillor Berry stated there was little to report this month. He was asked for information about the ownership of the access gates leading to the playing fields from Fulsea's Drain and whether he believed these were installed by the I.D.B. and he offered to look into this and report back at the March meeting. **ACTION: Ward Cllr Berry**

**b.** No further information has been provided on SpeedWatch so it was requested that this item be re-agenda'd for March.

**ACTION: Clerk**

0902/6

Police Matters

**a.** The Clerk presented the police report showing there had been no police activity in the village throughout the previous month and no issues were raised by Cllrs.

**b.** No further information was presented relating to the joint purchase of a Low Villages Speed Camera and it was requested that the item be re-agenda'd for March.

**ACTION: Clerk**

**c. It was resolved** for Cllr Carol Smith to attend the Brigg and Wolds NATS Meeting to be held at Worlaby Village Hall on 18<sup>th</sup> February and report on this at the March meeting.

**ACTION: CS / Clerk**

0902/9

Cemex Liaison Issues

**It was unanimously resolved** to bring forward Cemex Liaison Issues as Philip Baynes-Clark, the new Plant Director and Kevin Groombridge were present. Mr Baynes-Clark addressed the meeting and gave a brief summary of his career so far with Cemex and he was welcomed to the meeting.

**a.** APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: SH, 2<sup>nd</sup> AF, unanimous.

It was further reported/discussed:

**(i)** Climafuel is no longer being imported from overseas, the Grimsby depot being used solely for storage.

**(ii)** The change in shape of the clinker pile is due to access restrictions and it will revert to its former state in due course. The issue is taking time to resolve as John Chapman of NLC Planning Team is on long term sick leave.

**(iii)** The Clerk read a letter from John Whyatt thanking the Parish Council for their recent letter and wishing everyone the best for the future.

**b.** Cllrs Haddon and Mouncey had nothing further to report from the recent Liaison Meeting.

**c.** Cllr Haddon informed the Council that Cemex had now asked DAB Graphics to look into the design of a map for the village as Tangerine Design had not responded.

**d.** Cemex have not yet responded to the Parish Council's letter asking for their plans for wind turbines. This delay is probably due to the change in management and a response is expected shortly.

**e.** The Council discussed the first Air Quality report received from NLC (*forwarded 30/1/09*). It was pointed out that time is needed before an accurate picture can be drawn from the results although the results do show emissions well below the legal limits and means for the area. It was concluded that a spike on the graph is probably due to outside influences though again this will become clearer over time. There is also the possibility of an improved wind monitor being fitted in due course. It was further suggested that Cllr Haddon speak to Ross Thompson of NLC to confirm that it would be acceptable to place the data on the Parish Council website.

**ACTION: SH / Clerk**

0902/7

Councillor Vacancy

The Council discussed the two applications received for co-option onto the Parish Council and a vote was taken. Councillors Holloway, Leaning, Mouncey and Kate Smith all declared a personal interest as one of the candidates was well known to them but none believed this to have a prejudicial effect on their vote. Following the vote, Cllr Holloway declared that Mr Paul Heathfield of Sluice Road was to be co-opted onto the Council and he added that he also hoped that the other applicant would stand again as soon as another vacancy becomes available. It was requested that the Clerk write to both parties thanking them for their interest and also undertake the necessary paperwork required for the co-option.

**ACTION: Clerk**

- 0902/8 Tennis Courts  
**a.** (i) The Clerk informed the Council that she had attended a meeting with the Rural Development Programme for England (RDPE) to discuss funding for the tennis courts. She felt the proposition was well received and it was suggested by them that a bid be put in for £45k rather than the £25k initially proposed. Once the official application form is received, the Clerk will complete with the guidance of Liz Bennet and bring for approval at the next Parish Council meeting. **ACTION: Clerk**  
(ii) The Clerk added that she will write to Cemex to inform them that the land registration of the tennis courts is now complete. **ACTION: Clerk**  
(iii) The Council was informed that the gate to the park from the tennis courts has been repaired under the warranty.  
**b.** APPENDIX A: Following discussion, the Parish Council approved the draft of the letter to WREN **and resolved** to send. Prop: SH, 2<sup>nd</sup>: KS, unanimous  
**ACTION: Clerk**
- 0902/10 Clerks Report  
The Clerk reported:  
(i) She had responded to the Rural Housing Enabler's request for consideration of the land to the West of Old Warp Lane as a possible affordable housing site.  
(ii) Updates of the Councillors and Clerk have been forwarded to NLC at their request.
- 0902/11 Playing Fields  
**a.** The Clerk had nothing to report on matters relating to the Playing Fields project.  
**b. (i) It was resolved for** Cllrs Holloway and Fisher to obtain quotes for gates and signage at the Playing Field although it is hoped that these costs may be met from outside the Council's budget. Further information should be available for the March meeting. **ACTION: RH / AF**  
(ii) Dog fouling of the area was discussed and it was agreed for Cllr Haddon to draft signage explaining that the Council are looking to invest in the area and need the help of the public by not allowing dog walking / fouling on the Playing Field.  
**ACTION: SH**
- 0902/12 Ongoing Items  
**a.** Cllr Kate Smith informed the meeting that new information has been uncovered regarding the freelanding and she will be visiting Lincoln Archives shortly to progress.  
**b.** It was further reported that the path along the River Ancholme is very overgrown and the Clerk responded that it should be cut back in the Winter programme but will confirm this with NLC. **ACTION: Clerk**
- 0902/13 Village Pond Plaque  
**a.** Cllr Kate Smith informed the Council of progress with the Village Plaque and discussion took place regarding its design. A proposed plan of the base was also passed to the Clerk for her to check if Planning Permission would be required and also to agree a suitable site near the pond acceptable to all parties. **ACTION: Clerk**  
**b.** Cllr Holloway suggested that a time capsule be placed inside the structure and this was agreed in principle; a draft letter to the school to be drafted for the March Meeting. **ACTION: RH / Clerk**  
**c. It was resolved for** Cllr Kate Smith to meet with the designers to further the project and Cllr Haddon asked that a map she had given to Cllr Holloway be passed to her prior to the meeting. **ACTION: KS / RH**
- 0902/14 Humber Bank  
No response has yet been received from the Environment Agency about the letter sent regarding damage to the Humber Bank. Discussion followed and it was requested that the item be re-agenda'd for March. It was further asked that the Clerk contact NLC to see if Planning Permission has yet been submitted for the pumping station.  
**ACTION: Clerk**

- 0902/15 Grass Verges  
The Council discussed parking problems in the village and also vehicles parking on grass verges due to the lack of space. The Clerk reported NLC's suggested procedure for on-verge parking although it was felt this would not benefit residents. **It was resolved** for the Clerk to contact Highways for their suggestions, especially regarding Queen Elizabeth Avenue and re-agenda the item for March. **ACTION: Clerk**
- 0902/16 Walnut Tree  
The Council considered a plaque for the Walnut Tree planted on the allotments in 2008 to replace the one damaged by gales. It was felt this should be re-agenda'd for later in the year to ensure the tree was deep rooted and thriving. Discussion followed regarding Tree Preservation Orders in the village and Cllrs Carol Smith and Haddon agreed to research the matter and bring their findings to the April Meeting. **ACTION: CS / SH**
- 0902/17 Village Car Park  
The Clerk reported that she had spoken with NLC and they had agreed to inspect the car park to see what work is required. It was agreed to re-agenda the item for March when this report should be available. **ACTION: Clerk**
- 0902/18 Clerk's Telephone  
Cllr Carol Smith informed the Council of several phone packages available and asked that the item be re-agenda'd for next month to allow for more time to look into the Council's contract with BT and the call package required. **ACTION: CS / Clerk**
- 0902/19 Refurbishment of Top-Seat  
Cllr Holloway reported that he is awaiting quotes for refurbishing the top-seat and asked that the item be re-agenda'd for March. **ACTION: RH / Clerk**
- 0902/20 Councillor Training  
**It was resolved** for Cllr Holloway to attend the Advanced Chairmanship course on 11<sup>th</sup> March at a cost of £30.00. Prop: SY, 2<sup>nd</sup>: DM, unanimous **ACTION: RH**
- 0902/21 Town & Parish Council Liaison Meeting  
**a.** Cllr Carol Smith reported on her attendance at the recent Town & Parish Council Liaison Meeting, handed out notes she had made on the meeting and these were discussed. The main subjects for the meeting were the NLC 2009/10 budget, the NAT Review, the Local Development Framework and representation on NL Flood Forums.  
**b.** The Council considered the Clerk receiving further training on Planning Issues and it was agreed not to be necessary at this time; the event being predominantly aimed at larger Councils.
- 0902/22 Matters Arising from Previous Minutes  
Appendix B (attached) for Councillors' updates on matters from previous minutes.
- 0902/23 Planning  
**a.** No Planning Applications were received after the Agenda was published.  
**b.** For Information:  
PA/2008/1641 Mr & Mrs Ecuyer, The Old Post Office, Old Post Office Lane, South Ferriby - Erect a domestic garage and hobby room - Refusal of Planning Permission.
- 0902/24 Highways  
The Clerk was asked to report:  
(i) The sign for Old Warp Lane on North side of Sluice Road has fallen down.  
(ii) The Frog sign on South Side of Sluice Road has fallen down.  
The Clerk asked that both signs be dropped at her house and she will arrange to have them replaced. **ACTION: Clerk / RH**

0902/25

Accounts

a. January paid accounts were presented:

General Account

300135	M Masniuk - Gardening Contract	£225.00
300136	Clerk's Salary and Expenses	£329.09
300137	SLCC Membership	£ 82.00
300138	British Telecom	£134.50

Website Account

400034	Clerk's Salary and Expenses	£ 43.25
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b. The following accounts were approved for payment:

General Account

Clerks Salary and Expenses	£299.45
British Telecom (Retrospective agreement)	£134.50
SLCC Membership (Retrospective agreement)	£ 82.00
ERNLLCA (Training)	£ 30.00

Website Account

Clerks Salary and Expenses	£ 35.22
HUB Computers	£ 50.00

c. Appendices E and F – The Clerk presented the Third Quarter Accounts (pre-checked by Cllr Carol Smith) and these were discussed and approved.

0902/26

Correspondence

a. For discussion/decision/action:

Rural Services Network, free membership (*info sent 22/1/09*) - membership approved, Clerk to forward weekly newsletters by email.

Barton Town Council, invitation to Chair to Civic Dinner (£26 per head)- to consider attendance - Clerk to respond will not be attending. **ACTION: Clerk**

Standards Board - Survey of Authorities' satisfaction - to agree participation of Clerk and Cllr Carol Smith (chosen at random) - It was resolved for Cllr Carol Smith and the Clerk to participate. **ACTION: CS / Clerk**

Town & Parish Council Liaison Meeting invitation - Cllr Carol Smith attended (see 0902/21)

b. Consultations - Comments to be received

Housing Employment Pre-Submission Second Stage (*info sent 27/1/09*) Available to view at:

[http://nlincs-consult.limehouse.co.uk/portal/pp/housing\\_and\\_employment\\_dpd/hepresub/housing\\_employment\\_pre-submission\\_second\\_stage](http://nlincs-consult.limehouse.co.uk/portal/pp/housing_and_employment_dpd/hepresub/housing_employment_pre-submission_second_stage)

Licensing Policy - Hackney Carriage and Private Hire (*info sent 27/1/09*) Available to view at:

[www.northlincs.gov.uk/NorthLincs/councilanddemocracy/licences/licensingconsultaion](http://www.northlincs.gov.uk/NorthLincs/councilanddemocracy/licences/licensingconsultaion)

NLC Housing and Land Development Plan *info sent 27/1/09* Available to view at:

[www.northlincs.gov.uk](http://www.northlincs.gov.uk)

No comments were offered on any of the above

NLC - Local Transport Plan, Midterm Review - Consultation Feedback Jan 2008 Available to view at: [www.northlincs.gov.uk](http://www.northlincs.gov.uk)

c. For Information

2 x Co-op Bank Statements

ERNLLCA Newsletter

NLC Forward Plan and Poster (*placed in noticeboards 27/1/09*)

Town & Parish Council Liaison Meeting invitation

2 x Land Registrations - Tennis Courts and Playing Fields

South Humber Bank Wildlife & Heritage Partnership Newsletter

Wicksteed Sales Literature

0902/27 Minor Items

a. The following items of correspondence were received following publication of the agenda:

Playing Field Association Newsletter

2 x Co-op Bank Statements

Safer Neighbourhoods Meeting Invite - No Councillor to attend

ERNLLCA Conference - Info sent to Cllrs and Clerk to re-agenda for March

**ACTION: Clerk**

b. No further points nor items of interest from Councillors were noted.

0902/28 Agenda for next meeting

No items were submitted for the March Agenda.

0902/29 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

Monday 9<sup>th</sup> March, 2009 at 7.00pm in South Ferriby Village Hall

**It was further resolved** that the date of the April Meeting would be amended to Monday 20<sup>th</sup> April at 7pm. Clerk to amend noticeboards etc.

**ACTION: Clerk**

0902/30 **The Parish Council resolved to exclude the press and public due to the confidential nature of the item to be discussed.**

Following guidance from ERNLLCA, which was read out to the Parish Council, **it was resolved** to amend the Clerks salary to bring it in line with the Local Authority pay structure.