

# ***SOUTH FERRIBY PARISH COUNCIL***

**Approved Minutes of the Parish Council Meeting held on  
Monday 7<sup>th</sup> December, 2009 at 7.00pm in South Ferriby Village Hall.**

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## Present

Cllr Roy Holloway (Chair)

Cllrs Alan Fisher

Cllr Dave Mouncey

Cllr Carol Smith

Cllr Sally Yarrington

Ward Cllr Nigel Sherwood and four members of the public.

09/12/1

## Apologies

Apologies were received from Cllrs Sara Haddon, Paul Heathfield and Kate Smith and Ward Cllr Carl Sherwood.

09/12/2

## Declaration of Interests

No Declarations of Interests were made.

09/12/3

## Minutes of Previous Meeting

The Minutes of the Meeting held on 2<sup>nd</sup> November, 2009 were approved and signed.

Prop: CS, 2<sup>nd</sup>: DM, unanimous.

09/12/4

## Public Comment

The following issues were raised by / on behalf of members of the public:

- a. (i) It was reported that the South Ferriby Friendship Group had held a social afternoon in aid of the Tennis Court Project and a cheque was presented to the Council to the amount of £80.00. Sincere thanks were given by the Chairman for their efforts and the Clerk was asked to write expressing the Council's gratitude. **ACTION: Clerk**

- (ii) It was commented that there are people in the village who are unaware of who is currently on the Parish Council. Following discussion it was agreed to issue a photo leaflet informing the public of this to be included in the next newsletter to be published in February 2010. The Clerk was asked to administer this and agenda it for the January meeting. It was further agreed for a list of Councillors to be displayed in the noticeboards. **ACTION: Clerk**

- (iii) Further complaints of dog-fouling were made and following discussion it was agreed that should anyone spot this offence being committed they should contact the dog warden at North Lincs. Council (01724 297000) or telephone the Clerk / Chairman who would make the call on their behalf.

- b. An update was given on the Sluice Road bus stop project and the member of public concerned stated that she was delighted that one of the shelters had already been modified. Discussion followed and the resident stated that she was to write to Hargreaves to ask for a small donation towards the adaption of the remaining two shelters and the Council unanimously supported this idea.

It was added that the Winterton Tip contract would be coming up for renewal in 2011 and the Clerk was asked to contact North Lincs Council to ask for procedural advice on this.

Ward Cllr Sherwood added that discussion was taking place on the future of the tip and the possible construction of another waste incinerator in the County and he promised to keep the Parish Council informed when further information becomes available.

**ACTION: Clerk**

c. The Clerk informed the Council that she had requested that the salt / grit bin on School Lane be moved to the top of the hill. It was confirmed that the bin had been moved sufficiently uphill, it was hoped, to make a difference.

09/12/5 Report from Ward Councillors

(i) Ward Councillor Nigel Sherwood reported that:

Horkstow were also having problems with dog-fouling and had agreed to purchase a dog litter bin; an action South Ferriby undertook in 2008.

(ii) He had made little progress with the issue of the Playing Field Rates and it was agreed that the Clerk should contact the Valuation Office in Grimsby as a last resort and agenda the item for January.

**ACTION: Clerk**

09/12/6 Police Matters

a. APPENDIX A: The Council considered the November and December police reports. No issues were raised.

b. It was agreed to re-agenda the joint purchase of a Low Villages Speed Camera for the January meeting as the matter is currently being discussed by the Low Villages Forum.

09/12/7 Cemex Liaison Issues

a. APPENDIX C: Cemex Issues - report by Cllr Haddon. In her absence, **it was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: AF, 2<sup>nd</sup> DM, unanimous.

**ACTION: Cllr Haddon**

It was further reported/discussed:

(i) It was agreed that the Clerk should write and update Cemex with regard to the progression of the tennis court project.

(ii) There had not yet been a response to the request for a wind mast at Cllr Mouncey's house.

b. Discussion on the donation of Map to village was adjourned to the January meeting.

**ACTION: Clerk**

09/12/8 Tennis Courts

a. The Clerk addressed the Council and confirmed that funding has now been received for the project and that work is expected to commence early in the new year.

b. Cllr Holloway added that the Tennis Court Project Working Party had met to consider the quotations received for the development and after deliberation proposed that the contract be awarded to Russell Leisure and **this was resolved**. Prop: AF, 2<sup>nd</sup>: SY, unanimous.

Discussion followed and the Clerk was requested to organise a meeting between the Working Party and Graham Pell of Russell Leisure to finalise the quotation leading to the placing of an order for the equipment. It was agreed that any minor decisions arising from this be delegated to the Clerk.

**ACTION: Clerk**

It was further agreed that the Clerk should write to the Bowls Club to update them of the situation.

**ACTION: Clerk**

c. The Clerk informed the Council that South Ferriby School had offered to donate the collection following their Christmas Show to fundraising efforts and the Clerk was asked to write with thanks on receipt.

**ACTION: Clerk**

09/12/9 Parish Plan

Cllr Carol Smith tabled a paper regarding the compiling of a Parish Plan and following discussion **it was resolved** that the Council back the formation of a Committee to implement this. Prop: RH, 2<sup>nd</sup>: DM, unanimous. Cllr Carol Smith offered to continue to work on the plan in a private capacity and this was fully supported and it was agreed to promote the concept via the website and noticeboards. It was agreed that Council could consider representation on this committee at a later date.

09/12/10 Clerks Report

The Clerk reported:

(i) A letter has been received from a Mr Andy Dykes who has been tasked with completing some consultation work around NLC Leisure Service's Doorstep Sport Bid to Sport England. The Clerk suggested supporting Mr Dykes by way of completing a questionnaire and submitting information and **this was resolved**. Prop: RH, 2<sup>nd</sup>: SY, unanimous.

**ACTION: Clerk**

(ii) A letter has been received from NLC Public Rights of Way Office informing the Council that work has commenced to widen the path alongside the River Ancholme.

(iii) A letter has been received from NLC asking for nominations for North Lincolnshire Leisure and Culture Awards 2010. It was requested that the Clerk be informed of any nominations as soon as possible.

(iv) Quite a bit of work has been undertaken on the website this month with the Clerk encouraging articles from outside agencies.

(v) The Annual Return and Records Update of the Children's Playground has been submitted to the Charity Commission.

(vi) Geoff Popple of NLC has responded regarding the recent Water Safety Questionnaire stating that all responses are to be considered shortly.

(vii) Notices advertising the Parish Councillor vacancy have been displayed in the noticeboards and on the website with any responses to be Agenda'd for consideration at the January meeting.

**ACTION: Clerk**

(viii) An invitation has been sent to Cllr Ali to attend the January Parish Council meeting.

09/12/11 Ongoing Items

No reports were made about ongoing items not requiring an action.

09/12/12 Gardening Contract

The Chairman read a letter from Hook & Oakley updating the Council on the gardening work being undertaken and it was further agreed that no additional work would be required in November.

09/12/13 Playing Field

a. Discussions with North Lincs. Council / Ward Cllr Nigel Sherwood regarding the Playing Field Rates - see 09/12/5(ii).

b. Cllr Mouncey advised the group that he is working on the formation of a Playing Fields Association to manage the area however as he is to be away in the New Year, he asked that the item be re-agenda'd for March, 2010.

**ACTION: Cllr Mouncey  
Clerk**

c. Following discussion, **it was resolved** that no further grass cutting should take place until Spring 2010.

d. The Council considered the quotation received for the cutting of the East side Playing Field hedge. Following discussion, **it was resolved** not to undertake the work as it would stretch the Council budget and could possibly be externally funded should a P.F.A. be set up in the New Year. Cllr Mouncey added that he would also look into the legal ownership of the hedge. Cllr Fisher added that he would also enquire as to the conditions of DeFRA grants towards such projects.

**ACTION: Cllr Mouncey  
Cllr Fisher**

09/12/14 Playground/Park Renovation and Village Signage

a. It was agreed that little else could be achieved with the park renovation until Spring 2010.

b. Due to Cllr Heathfield's absence, **it was resolved** to re-agenda an update on progress with village signage for the January meeting.

**ACTION: Cllr Heathfield**

09/12/15 Training

a. Due to Cllr Heathfield's absence, **it was resolved** to re-agenda consideration of attendance and costs for Councillor Training Sessions provided by ERNLLCA for the January meeting.

- b. Following discussion, it was agreed that the 'Funding and Business Planning Training' sessions (information forwarded 26/11/09) were not suitable for the Council.
- c. APPENDIX D: The Clerk reported that the recent 'Paper Chase' training that she had received was relevant and informative. The Council considered the implementation of a policy on retention and destruction of information and records as covered at the course and it was agreed that the Clerk should draft a proposal for consideration at the January meeting. It was further agreed that old Planning Records could be disposed of at the discretion of the Clerk prior to the next meeting.
- ACTION: Clerk**

09/12/16 Freelanding

Cllr Kate Smith requested that an update on attempts to register the land on the River Ancholme known as Freelanding and to agree any further courses of action be re-agenda'd for the January meeting.

**ACTION: Clerk**

09/12/17 NLC Managing Flood Risk and Environment Agency Flood Wardens Meeting

a. (i) Cllr Holloway reported on his attendance at a last minute Flood Wardens Meeting held in Lincoln and advised the Council that it had been requested that all Parish Councils adopt a Flood Plan drawn up by the Environment Agency. Following discussion, it was agreed that Cllrs Holloway and Mouncey complete the plan and forward it to the Clerk who can agenda its consideration at the January meeting.

**ACTION: Cllr Holloway  
Cllr Mouncey**

(ii) Cllr Holloway also reported that following discussion, it had been agreed that South Ferriby Parish Councillors living above the Flood Line can now be registered for the Flood Warning telephone calls from the E.A. Cllr Holloway to email registration information.

**ACTION: Cllr Holloway**

(iii) It was also agreed that Cllrs Holloway and Carol Smith should liaise to forward the recently drafted questionnaire.

**ACTION: Cllr Holloway  
Cllr Carol Smith**

b. Cllr Mouncey reported that he had attended an NLC Managing Flood Risk meeting and although it was informative it did not cover forward plans but rather how the NLC staff had responded to the 2007 floods.

09/12/18 Tree Preservation Orders

Cllr Carol Smith reported that she had completed a survey of trees in South Ferriby and the Clerk was asked to resend this information as several Councillors had not received it.

**ACTION: Clerk**

Following discussion, it was further agreed that to hold a comprehensive database of TPO's it would be necessary to take a GPS reading of each tree and Cllrs Holloway and Carol Smith agreed to liaise to action this.

**ACTION: Cllr Holloway  
Cllr Carol Smith**

Cllr Carol Smith further reported that she would be meeting with the Tree Preservation Officer from NLC in the New Year for further support and advice on making registration.

09/12/19 Matters Arising from Previous Minutes

Appendix B (attached) for Councillors' updates on matters from previous minutes.

09/12/20 Planning

No Planning Applications were received following publication of the Agenda.

09/12/21 Highways

a. The Clerk was not notified of any new issues.

b. The Clerk confirmed that she had chased several outstanding issues and had been assured they would be attended to shortly.

09/12/22 Accounts

a. The Clerk presented November paid accounts:

General Account

300173	Clerk's Salary and Expenses	£ 493.74
300174	BT Telephone Bill	£ 137.14
300175	SLCC - Paper Chase Clerk Training	£ 109.25
300176	Cemex - Tennis Court Annual Rent	£ 115.00
300177	WREN	£1650.00

Website Account

400047	Clerk's Salary and Expenses	£ 60.14
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b. The following accounts were approved for payment:

Clerks Salary and Expenses - General	£338.83
- Website	£ 78.65
Low Villages Forum annual clerical expenditure	£ 60.00

c. APPENDIX E: The Council considered and agreed the 2010/11 budget and a Precept of £13,120.00 was set, a 0% increase on the previous year. It was agreed that this should be included in the next newsletter. The Clerk was further asked to notify the relevant bodies.

Prop: SY, 2<sup>nd</sup>: CS, unanimous.

**ACTION: Clerk**

d. The Clerk requested permission to write to the Co-Operative Bank asking that they provide a sweep facility of £1000 between Current and Savings Bank Accounts. This would ensure that sufficient funds are always available in the current account. This was discussed and

**resolved.** Prop: SY, 2<sup>nd</sup>: RH, unanimous.

**ACTION: Clerk**

09/12/23 Correspondence

a. For discussion/decision/action:

BT - Info re Adopt a Phone Box - The Council considered the future of the High Street telephone box and its possible adoption (*further information forwarded 17/11/09*). Following discussion, **it was resolved** that no action be currently taken, as any move by B.T. is not believed to be imminent. However it was agreed that an article should be placed in the next newsletter requesting villagers' views.

E.A. - letter requesting info on oil tanks be placed on website - Clerk administered 25/11 NLC Highways - Road Safety Priority List (*forwarded 25/11/09*) The Council considered and completed the form for the Clerk to forward to NLC. **ACTION: Clerk**

Gavin Richards - letter requesting donation towards Village Christmas Tree and Festivities. Following discussion, **it was resolved** that a donation of £75 be made from the Website Account. Prop: DM, 2<sup>nd</sup>: AF, unanimous. **ACTION: Clerk**

b. To respond to the following Consultations

NLC Policy development on the Code for Sustainable Homes and the use of onsite Renewable Energy..... (*Info emailed to Cllrs 25/11/09*) - No comments were submitted.

c. For Information

Playing Fields Association Newsletter

4 x Co-Op Bank Statement

NLC - Confirmed byelaws for Atkinson's Warren Local Nature Reserve

SLCC 2010 Training Programme

The Clerk Magazine

SLCC - WWYC Certificate

Barton Christmas Festival Notices - displayed

Playbuilder - Sales Literature

ERNLLCA Newsletter - (*Info emailed to Cllrs 25/11/09*)

Marmax Recycled Plastic Products - Sales literature

NLC - Forthcoming meeting poster - displayed in Notice Board 25/11  
NLC - Forward Plan  
HWRCC - Thank you for Community Transport Donation

09/12/24 Minor Items

a. The following items of correspondence were received following publication of the agenda and any actions delegated to the Clerk:

Co-operative Bank - 2 x Bank Statements

Co-operative Bank - Letter re. their website issues

NLC - Local Development Framework Information - to be agenda'd for January.

b. Cllr Mouncey informed the Council that several complaints had been made regarding an advertising banner above the top seat. It was agreed that it should be requested that the sign be taken down and that the item be agenda'd for January should the matter not have been resolved.

**ACTION: Cllr Fisher  
Clerk**

09/12/25 Agenda for next meeting

It was requested that payment of the Chairman's Allowance be agenda'd for January.

**ACTION: Clerk**

09/12/26 Next Meeting

The date and time of the next Parish Council meeting was confirmed as (subject to any change in circumstances):

**Monday 11<sup>th</sup> January, 2009 at 7.00pm** in South Ferriby Village Hall

Diarised Items

Telephony  
Asset Register  
Pond Top Seat  
Children's Playground Renovation  
Village Car Park - letter to Chief Exec., NLC  
Flood Plan Update  
Village Allotments  
Asset Registration

Jan / Feb 2010  
Jan / Feb 2010  
March 2010  
Spring 2010