

SOUTH FERRIBY PARISH COUNCIL

**Approved Minutes of the Parish Council Meeting held on
Monday 1st December, 2008 at 7.00pm in South Ferriby Village Hall.**

Present

Cllr Roy Holloway (Chair)
Cllr Sara Haddon

Cllr Alan Fisher
Cllr Carol Smith

Ward Cllr John Berry and four members of the public.

0812/1 Apologies

Apologies were received from Cllr Vic Leaning, Cllr Dave Mouncey, Cllr Kate Smith, Cllr Sally Yarrington, Ward Cllrs Carl and Nigel Sherwood and PC Rob Armstrong and team.

0812/2 Declaration of Interests

No Declarations of Interest were recorded.

0812/3 Minutes of Previous Meeting

The Minutes of the meeting held on 3rd November, 2008 were approved and signed.
Prop: RH, 2nd: SH, Unanimous

0812/4 Public Comment

The following issues were raised by members of the public:

a. It was reported that work to the Anglian Water sink on Sluice Road has been finally been successful and the members of the public concerned expressed their thanks.

It was resolved to bring forward Item 20 - Planning to allow members of the public to express their views.

0812/20 Planning

a. The Council considered the following Planning Application received after the Agenda was published.

(i) 2008/1641 To erect a domestic garage and hobby room - The Old Post House, Old Post Office Lane. Following much discussion, it was resolved to object to the proposal on several grounds.

1. Planning permission for a hobby room and garage has already been granted for the property and the extension built.
2. Safety (particularly as the route is one used by children walking to and from school) on a narrow and often obstructed road which is already busy at peak times.
3. Excessive size of the proposal and out of keeping with the neighbouring properties.

The Clerk was asked to forward this unanimous objection to the Council for their consideration.

ACTION: Clerk

b. The following was given for information only:

(i) PA/2008/0945 First Floor Extension, Roma Cottage, Skinners Lane – Full Planning Permission granted.

(ii) PA/2008/1265 Loft Conversion, 4 Prospect Villas, Horkstow Road – Full Planning Permission granted.

0812/5

Report from Ward Councillors

- a. Ward Cllr John Berry informed the Parish Council that he had worked with the Highways Department and completed the deposit of plans for work to Beulahlands. He added that he would be thanking NLC for the favour they had performed as they were not legally obliged to help.
- b. Cllr Berry updated the Council on the alternative Bath's Halls proposal and Cllr Holloway added that he believed this to be a partly political issue and outside the remit of the Parish Council and this was agreed. Should any villager have any comments on this matter it was suggested that these be sent directly to the Conservative Office at Pittwood House.
- c. At a recent meeting of the Ancholme Internal Drainage Board, Cllr Berry was brought up to date with the proposed works to Fulsea's Drain. He relayed this information to the Parish Council and stated it to be his belief that all was progressing well with work hopefully to commence in 2009.

0812/6

Police Matters

- a. The Clerk read the South Ferriby Police Report:

Crime Reports

None

Logs

1 x road related incident - insecure load on trailer

2 x Fireworks incidents - both logs relating to inappropriate use of fireworks in same location

The Council discussed the information received and asked that the Clerk ask why no log was made of the bonfire incident on 4/11/08 and also the armed police attending the garage on the previous Saturday.

ACTION: Clerk

- c. No further information relating to the Low Villages Speed Camera has been received.

0812/7

Cemex Liaison Issues

- a. APPENDIX C: Cemex Issues - report by Cllr Haddon. **It was resolved** for Cllr Haddon to undertake the actions listed in her report. Prop: AF, 2nd CS, unanimous.

ACTION: SH

It was further reported/discussed:

- (i) Cemex have returned to using two kilns for a temporary period.
- (ii) The dust measuring device has been installed on Cllr Holloway's property.
- (iii) Details of a small dust escape have been passed to the E.A.

- b. Cllr Haddon explained the report on slag by Thomas Research and all agreed it to be rather inconclusive. It was resolved for Cllr Haddon to draft a letter stating this to both Cemex and Civil and Marine and send this through the Clerk though no other action to be taken at the present time. It was agreed that the dust monitoring equipment at Cllr Holloway's should give an indication of dust levels and whether any further action should be considered in the future.

ACTION: SH / Clerk

- c. Cllr Haddon informed the Council that any progress on the donation of a map to village should be available at the January meeting.

0812/8

Clerk's Report

The Clerk reported:

- (i) A request has been put in for bus timetables (since arrived) and NLC have acknowledged the broken notice board at the bus stop on Sluice Road. It is on their list to fix but may be sometime.
- (ii) She has spoken with Mark Hudson regarding the state of the car park to the rear of the Nelthorpe Arms and who is responsible for its repair. There is a long-standing NLC

internal dispute over whose budget this should be under and it is currently being reviewed. In the meantime, MH has agreed that Property Services will maintain it out of the Environment Team's budget. Discussion followed on this subject and the Clerk was asked to Agenda consideration of lease of the area for January. **ACTION: Clerk**

(iii) NALC is undertaking a review of Standing Orders to incorporate changes introduced by the Local Government and Public Involvement in Health Act 2007. Further information will be made available shortly.

(iv) Parish Councils are to be required to adopt and maintain an Approved Publication Scheme under the Freedom of Information Act 2000. Work is currently underway and further information will be given at the January meeting. **ACTION: Clerk**

(v) Proposals are being considered for a new Code of Conduct. The consultation closes on 24/12/08 when further information will be distributed.

(vi) Michelle Button, NLC Neighbourhood Services, confirmed that the grass cutting contract for the Playing Field has been completed for the year so there should be no further complaints of grass being spilt. She further stated that she has written to the complainant informing him that the little grass dropped is well within the allowed limits.

0812/9 Councillor Vacancy

The Clerk reported that no applications to be co-opted onto the Council had been received and **it was resolved** for the Clerk to re-advertise the vacancy. **ACTION: Clerk**

0812/10 Tennis Courts

The Clerk reported that funding applications have been submitted to the Football Foundation and Sport England. Further possibilities have also opened up with Leader Funding, a £2.4M pot for funding rural amenities. News of whether the WREN application was successful should be available in the next fortnight. Registration of the lease is still ongoing.

0812/11 Playing Fields

Angela Taylor, the solicitor dealing with the Playing Field for NLC, has written to apologise for her errors in writing the lease and registration of the lease is still ongoing.

0812/12 Park

a. Cllr Holloway stated that the double gates between the park and the tennis courts were being propped open on a regular basis and suggested they be padlocked to enable pedestrian access only. He added he had checked with RoSPA and all that would be required legally would be to have a sign stating where a key is available and a telephone number. It is believed that any emergency service would cut the lock if necessary. Prop: RH, 2nd: AF, unanimous. RH to complete. **ACTION: RH**

b. Cllr Holloway further reported that the double gates to the park also had a broken hinge and needed mending. He proposed that he fix them at no cost to the Council but a vote on this was not carried. Following discussion, **it was resolved** for the Clerk to contact Wicksteed as concern was expressed that if the Parish Council were to undertake the repair then this could affect the warranty. Prop: AF, 2nd: CS, unanimous.

ACTION: Clerk

0812/13 Ongoing Items

a. The Clerk reported that she had spoken with Anita Greener, Public Rights of Way Officer for NLC, who had confirmed that the path alongside the Ancholme had been cut four times in 2008 however, she too was unhappy with its condition and has arranged a major cut-back over the winter. She also confirmed that the metal grids for dogs are now in place.

No other items were addressed

0812/14 Newsletter

Following discussion, Cllr Holloway proposed that, as neither Cllrs Kate Smith nor Yarrington were present and it was imperative that the newsletter be distributed within the next week, Cllr Carol Smith and the Clerk make a final few amendments to the copy and arrange printing and distribution and **this was resolved**. **ACTION: CS / Clerk**

0812/15 Humber Bank

Cllr Holloway explained to the Council that damage had been made to the Humber Bank by a tractor cutting the grass after the heavy rain. A member of the public had complained to Anita Greener (PROW Officer at NLC) and the Clerk had met with her to discuss this further. The Clerk had also spoken with Keith Stotthard, the local E.A. Officer, who did not believe there to be a problem but who had offered to attend a Parish Council meeting to discuss any local E.A. issues. AG had agreed to copy SFPC in on her letter to the E.A. and following discussion **it was resolved** for Cllr Mouncey to draft a letter for the Clerk to forward to the E.A.(both local and Lincoln) , AG at NLC and Winteringham Parish Council. Prop: CS, 2nd: SH, unanimous **ACTION: DM / Clerk**

0812/16 Gardening Contract

Cllr Holloway reported that he had spoken with the gardening contractor and informed him that he was responsible for his own equipment as he was self employed and also asked if would consider more hours. He is considering this and will speak to RH again at a later date though he does have reservations. It was agreed to re-Agenda the item for March to enable the Council to advertise for an additional person/new contractor should the need arise. It was agreed to be important to formalise the gardening contract.

ACTION: Clerk

0812/17 Councillors Expenses

a. The Council considered allocation of a Chairman's Allowance [LGA 1972 Sect. 15(5)] of £240 per annum to include a pro-rata payment for December 2008 to April 2009. Following discussion, **it was resolved** for a Chairman's Allowance of £200 per annum to be paid with an interim payment of £60 to be paid immediately. Prop: SH, 2nd: CS, unanimous.

ACTION: Clerk

b. The Council further considered the payment of Councillors travel expenses for approved travel at the rate of 40 pence per mile and **this was resolved**, approved travel being any meeting or training that the Council have asked a Councillor to attend.

c. **It was then resolved** to pay Councillors telephone costs on receipt of a telephone bill providing proof of necessary calls. Prop: CS, 2nd: AF, unanimous.

0812/18 Charitable Donations

a. The Clerk read a letter from Gavin Richards asking for a donation towards the village Christmas tree and celebrations. **It was resolved** to pay a donation of £75. Prop: RH, 2nd: CS, unanimous. **ACTION: Clerk**

For information, the letter added that a total of £1725 was raised from the bonfire with proceeds being split between the Village Hall (£200), Pre-School (£305), Bowls Club (£305), Friendship Club (£305), St. Nicholas Church (£305) and the Methodist Chapel (£305). A list of the sponsors was also included.

b. The Council considered any charitable payments to 31st March 2009 being paid from the Website Account (currently paid from General Account). The Clerk informed the Council that the Council were currently running slightly over budget on the main account and that the website account, which was designed to be solely self funding and non profit making, was increasing in value. Discussion followed and **it was resolved** to pay these donations from this account as detailed however it was further agreed that this should be formalised in March for the next financial year with a review of the website turnover and specific allocation to charitable organisations. Cllr Haddon added that should the website ever be in

deficit in the future, this course of action should be remembered and the Council should be prepared to fund if necessary.

0812/19 Matters Arising from Previous Minutes

Appendix B (attached) for Councillors' updates on matters from previous minutes. The following were also considered:

(i) Cllr Holloway asked that should any Councillor know they are not attending a meeting then they ensure that the Clerk can update the Council on these matters in their absence.

(ii) A new supplier of sandbags should be looked into if not sourced before the January meeting.

(iii) When an item is added to Appendix B as a project for a particular Councillor, then a timescale should be set down and the item re-allocated should the Councillor be unable to complete.

0812/21 Highways

No highway issues were reported.

0812/22 Accounts

a. November paid accounts were presented to Council:

General Account

300127	Clerk's Salary and Expenses	£327.93
300129	Fox Knight	£117.50
300130	NLC – Grass Cutting	£453.46
300131	Cemex (Tennis Court Lease)	£100.00

Website Account

400032	Clerk's Salary and Expenses	£ 52.60
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b. The following accounts were approved for payment:

Clerks Salary and Expenses (General A/c)	£ 320.65
Clerks Salary and Expenses (Web A/c)	£ 53.55
Gavin Richards (Christmas Tree)	£ 75.00
Roy Holloway - Chairman's Allowance	£ 60.00

c. Appendices E and F – The Clerk presented Second Quarter Accounts and these were discussed and approved.

d. Appendices A and D: The Council discussed the 2009/2010 budget as detailed by the Clerk. Following much discussion, and a successful proposal to increase the amount by £800 to allow for the costs of installing a speed camera, the Councillors agreed to a precept demand of £13120. It was acknowledged that the amount is considerably more than the previous year and reflects the actual expenditure of the Council including the need for reserves. The 2008/2009 precept showed a 20% decrease on the previous year as monies over the reserve limit were spent. Prop: SH, 2nd: AF, unanimous. Clerk to inform NLC of demand.

ACTION:

Clerk

e. **It was resolved** that all current Councillors, both elected and co-opted, be made signatories on the Co-operative Bank accounts. Clerk to undertake relevant paperwork. Prop: AF, 2nd: CS, unanimous

ACTION: Clerk

0812/23 Correspondence

a. For discussion/decision:

Communities and Local Government – Codes of Conduct Consultation. Available to view at www.communities.gov.uk Views are invited on proposals for revising the 2007 Order before 24/12/08 - no comments given.

b. For Information

Co-op Bank – changes to conditions of account

Co-op Bank – 2 x bank statements

Humbrella

Playing Fields Association Newsletter

REKK – Youth Shelter Sales Info

CE Electric – Preparing for winter posters – ordered for noticeboards

Saxby Wold Windfarm – details of public meetings

Barton Town Council – Posters for Christmas Festival

Wicksteed – Sales Literature

The Clerk Magazine

Walking the Way to Health – Posters on Led Walks

IC Solutions - Photocopier Sales Literature

NLC – Forthcoming meetings posters

0812/24 Minor Items

a. No items of correspondence were received after the agenda was published

b. Cllr Holloway informed the Council that he had attended the Saxby Wold Windfarm Meeting to be told that only one project is now proposed, this being slightly larger than initially projected having taken over the smaller venture. It is also planned to site the turbines further back from the road.

c. Cllr Fisher informed the Council that panels had been prised off the canteen windows and the Clerk agreed to arrange their replacement. **ACTION: Clerk**

0812/25 Agenda for next meeting

Cllr Haddon asked that a letter be sent to Cemex asking for their future plans.

ACTION: Clerk

0812/26 Next Meeting

Subject to any change in circumstances, the date and time of the next Parish Council meeting was confirmed as:

Monday 12th January, 2009 at 7.00pm in South Ferriby Village Hall

On the Rising of the Council there was a meeting of the Trustees of Children's Playground. Members of the public and press were not eligible to attend.