

SOUTH FERRIBY PARISH COUNCIL

Unapproved Minutes of the Parish Council Meeting

Venue: South Ferriby Village Hall

Date: 16th April, 2007

Time: 7.30pm

Present

Cllr Cathy Logan (Chair)	Cllr Alan Fisher	Cllr Julia Foster
Cllr Sara Haddon	Cllr Roy Holloway	Cllr Vic Leaning
Cllr Dave Mouncey		

Also Present

Cllr John Berry (part)	Cllr Dick Long (part)	Cllr Nigel Sherwood (part)
Kevin Groombridge – Cemex		
4 members of the public		

0704/1 **Apologies** Cllr Vanessa Miall PC Steve Wash

0704/2 **Declaration of Interests**
None Declared

0704/3 **Minutes of Previous Minutes**
It was resolved that the minutes of the Parish Council Meeting held on March 26th, 2007 were agreed and signed as a true and correct account.

0704/4 **Public Comment**

a: Concern was expressed that a bull is in the field with the permissive footpath leading to the Humber Bank. The Clerk reported that she had already been made aware of this issue and had agreed with the farmer for a sign to be erected as soon as possible.

b: The Council were advised that the Anglian Water cover on Sluice Road opposite Old Warp Lane had again collapsed. The Clerk reported that she had met with the engineer and arranged for this to be dug up and re-installed within the next ten days.

0704/5 **Report from Local Councillors**

a: Cllr Berry spoke on behalf of all South Ferriby's Ward Councillors to advise of election on 3rd May and their hopes to still represent the village after that date.

0704/6 **Police Matters**

a: To receive and discuss police report from PC Wash – No report received

b: To receive and discuss delegates report from Neighbourhood Action Team meeting – Cllr Foster reported that the last meeting focused mainly on Brigg issues although low village complaints regarding footpaths were also discussed. Meetings are now to be held quarterly.

c: To discuss speeding report from Mick Woodrow – Appendix C – Debate followed the reading of the report with Cllr Holloway expressing concern over Sluice Road still having a 40mph limit. He suggested a failing as Cllrs should this not be pursued further. The Council discussed the increase in the number of families with young children living along Sluice Road and the need to keep pressing for a reduction in the speed limit. Conversation moved on to the new legislation coming into effect later in the year that could enable Parish Councils to restrict speed themselves. Cllr Berry offered to make enquiries on time-scales and what the new laws could mean to a Parish Council.

ACTION: JB

0704/7 **Cemex Environmental Issues**

a: Kevin Groombridge (KG) from Cemex attended the meeting and discussed with the Parish Council current environmental issues including the recent dust deposits around the village. He reported that on analysis, up to a third of the deposit was found to be cementitious, the other two thirds being field dust. He is to write to the two villagers who complained on this matter explaining the findings. He advised the Council that these were the only complaints in the last six months and were mainly due to the high westerly winds.

b: KG then reported on the alleged smells from Cemex and how it was not possible for Climafuel to be responsible for these as at the temperatures operated in the kiln, all Climafuel is vaporised. Any smells from the unloading of Climafuel are dispersed within ten yards of the plant. Cllr Mouncey pointed out

that he believed Anglian Water had had a sewerage problem at the time in question and could have been responsible for the odours.

c: Cllr Leaning enquired as to why black smoke was occasionally emitted from the chimney and KG advised that apparent changes in smoke colour were generally atmospheric and dependant on the position of the sun and not actually coloured smoke.

d: Cllr Mouncey asked KG if the use of Climafuel would increase the pile of clinker to the rear of the plant and KG responded no. He then asked that if that was the case, why was the heap of clinker growing and KG replied that he did not believe this to be the case. He suggested Cllr Haddon speak to John Whyatt (Plant Director) as this was more his area of expertise. **ACTION: SH**

e: KG reported that Simply Gardening had been employed to remove barbed wire from land adjacent to Cemex at the Parish Council's request. Unfortunately, they had been approached by a Mr Colin Jenkins from the River's Authority who had asked them to stop as it wasn't Cemex land. Discussion followed with Cllr Mouncey offering to make enquiries. KG reported that later in the year, the land was to be made into a natural habitat for wildlife and this was welcomed although he was advised to leave any disruption until after 31st July due to nesting barn owls. **ACTION: DM**

f: KG advised that there had been a drop in noise levels at the plant and he will pass on further results when they are available later in the year.

g: To discuss possibility of Cemex Jetty – Cllr Haddon explained that Cllr Mouncey had suggested at the recent Public Meeting regarding the Climafuel trial, that a proposal be put to Cemex to build a jetty close to the plant with the intention of cutting down on lorries passing through the village. Discussion followed with concerns voiced about dust/noise pollution and the effect on local businesses. Cllr Haddon pointed out that she was only suggesting an initial proposal and full planning procedures would follow if Cemex wished to proceed on these lines. The Parish Council voted unanimously and it **was resolved** for Cllr Haddon to put forward an initial proposal and report back to Cllrs once a response has been received.

ACTION: SH

h: Cllr Haddon reported that Planning Applications were expected to be submitted shortly for two new silos at the plant. If any Councillor wished to see a model of the proposal they could contact Diane Wright at Cemex to view. Cllr Haddon reported that the Transport Co-ordinator for Cemex has been invited to the next liaison meeting and asked to prepare statistics on future lorry movements. And she will bring these details to the next meeting. **ACTION: SH**

i: KG asked that he be contacted as soon as any problem arises and offered assurances that tests could be carried out immediately to detect and rectify any issues.

0704/8 **Clerks Report**

To take comment and discuss any issues arising from Clerk's March report - Appendix A
There was discussion regarding the Outline Planning Permission that has been granted for the old school and it was pointed out that a house attached to the school has not been receiving correspondence from NLC keeping her updated on events. Cllr Holloway offered to visit and update and the Clerk was asked to contact NLC and complain about the lack of signage and correspondence.
The Clerk was also asked to make enquiries as to the cost effectiveness of building only single storey properties, a condition of Planning Permission, as opposed to conversion of existing property costs.

ACTION: RH/AS

0704/9 **Matters Arising from Previous Minutes**

a: To take comment and discuss any issues arising from Councillors' March report
See update on Appendix B

Ward Councillors Berry, Long and Sherwood left the meeting at 8.35pm

0704/10 **Playing Fields / Tennis Courts**

a: To discuss leases and forward plan – Cllr Haddon reported that a 21 year lease on the Tennis Courts should be acceptable to Cemex and Cllr Haddon has asked that they draw up an initial proposal. Cemex have indicated that the Parish Council would be charged £100 per annum administration fee.

b: To discuss and make decision on procuring paid outside assistance for help with funding applications - Cllr Haddon pointed out that the two projects together would require funding upwards of £100K and she would like to suggest seeking outside assistance with funding applications to ensure the correct approach. She proposed contacting Liz Bennett, who has a consultancy business in Barton,

who would charge an initial fee of £200 for a days consult with any other fees being built into funding applications. Discussion followed and **it was resolved** to approach Ms Bennett for assistance. Unanimously voted for. Cllr Haddon also suggested getting legal advice to ensure that any ownership structures were correct and that the cost of this be built into funding applications.

ACTION: SH

0704/11 **Floodplan**

Cllr Haddon advised the Council that there had been a meeting of the Floodplan Working Party and the following conclusions were drawn:

1. The plan to be updated to incorporate lessons learnt from the recent flood warning.
2. Alterations to be made regarding meeting place and site of co-ordinator.
3. The need for a larger group of people with responsibility to cover holidays/absence etc.
4. Need to update survey and Floodplan kit.

Cllr Haddon advised that the above will be implemented and then she will be taking a backseat as she no longer wishes to head the group.

ACTION: FWP

0704/12 **Newsletter**

The Clerk advised the Council that she would be working with Kate Smith (KS) to publish the next newsletter once she takes office as a Councillor on 3rd May. Discussion followed and **it was resolved** to include contact details and a photograph of all Councillors within the next newsletter. This will be ready for the next meeting when KS will take the photographs. Each Councillor was asked to prepare a brief sentence about themselves that they would like included in the newsletter. **ACTION: ALL**

0704/13 **Clerk's Telephone Costs**

The clerk asked that the Council consider a separate phone line for Council business. Discussion followed and the clerk was asked to consider keeping her home number as the Parish Council number and to take a new number for private use. The Clerk did not feel this to be appropriate but would make enquiries. Cllr Fisher asked if a package could be looked into that included free calls and the Clerk agreed to do this. Clerk to also make enquiries as to cost of new line. **ACTION: AS**

0704/14 **Footpaths**

- a: Cllr Foster advised that a current Ordnance Survey Map has been purchased which she will be studying with Cllr Leaning.
- b: She then advised the Council that footpaths were discussed at the recent Neighbourhood Action Team Meeting and that the condition of local footpaths was an issue for all the Low Villages. Horkstow are also keen to have the footpath to South Ferriby re-instated.

0704/15 **Dates of Meetings**

- a: The dates of meetings for 2007/8 were discussed and agreed satisfactory. The Clerk was asked to send a copy of dates to Sandra Fisher for booking of the Village Hall. **ACTION: AS**
- b: The Clerk informed the Council of the need for separate arrangements for the Annual Council Meeting and the Annual Parish Meeting on 14th May and **this was resolved**. Clerk to put up notices. **ACTION: AS**

0704/16 **Highways**

No new highway issues were reported.

0704/17 **Noticeboard**

The Clerk asked that consideration be given to the possibility of enlarging the notice board outside the Post Office. Discussion followed and **it was resolved** to do this. Cllr Holloway agreed to measure up and bring details and costings to the next meeting. KS advised that the Parish Council could have use of the small window in the shop until a new board was made. **ACTION: RH**

0704/18 **Accounts**

The Clerk presented accounts to date:

Current Account	£46.52	Savings Account	£4,831.39
Playground Account	0	Website Account	£ 590.35

The following accounts were approved for payment:

- ERNLLCA annual subscription - £196.10
- Allianz Cornhill Insurance Policy - £933.51
- Purchase of The Clerk's Manual at a cost of £40.00 and Local Council Administration at a cost of £48.00.
- An electronic copy of Financial Standing Order's and Standing Orders at a cost of approx. £14.00
- Clerk's salary and expenses - £263.61

0704/19 **Correspondence**

a. For decision:

Campaign to protect Rural England Best Kept Village - to decide whether to enter - No
Letter from Independent Living re Corus Gala Day on June 10th at Brumby Hall – to decide whether to
put on Website/Noticeboard – Yes to website **ACTION: AS**
NLC Town & Parish Council Liaison Meeting 19th April – Cllr Leaning to attend

b. For Information

Fenland Leisure Products – Sales Catalogue - filed
Humberside Airport Masterplan – passed to Cllr Haddon
Letter from Cemex confirming future payment of Website invoice - filed
Bank Statements x 2 from Co-op - filed
Awards for All letter asking for invoices – Clerk to send **ACTION: AS**
2007 Wren Awards funding Info – closing date 31/5/07 - filed

0704/20 **Minor Items**

a: To take any points from Councillors and to note items of interest
Cllr Holloway reported that he has found that it is not mandatory to have an external inspection of the
playground equipment; he could undertake a one day course and be qualified. To be further discussed
in May after Cllr Berry has NLC fees for inspection. Cllr Holloway also reported that he has cleaned
footpath on Sluice Road which had puddle and he is also to replace broken latch at playing field
entrance. **ACTION: RH**
b: Matters of correspondence having been received since the agenda was published:
NLC – Notice that Outline Planning Permission has been granted for Old School – filed
Community Matters Newsletter – filed
Bus Timetables – filed
South Humber Bank Wildlife & Heritage Partnership Newsletter – passed to Cllr Haddon

21. **To Agenda for next meeting**

Cllr Leaning to report on NLC Liaison Meeting.
To make decision on who will undertake inspection of playground equipment

22. **Next Meeting**

To confirm the date and time of next meeting as

7.30pm on Monday 14th May, 2007 in South Ferriby Village Hall

to be preceded by

Annual Parish Meeting at 7pm

and

Annual Council Meeting at 7.15pm

Times may be later subject to length of previous meeting.

ADDENDUM TO AGENDA

1. To consider the exclusion of the press and public due to the confidential nature of the item to be discussed.

- a. To consider guidance from ERNLLCA – It was resolved to follow guidance from ERNLLCA

Clerk's Report – Appendix A

Parish Councillors and Elections

NLC have been informed of the resignation of Mr Derek Waterhouse. With so little time until the elections, no co-option of a Councillor will take place until after May 3rd when the position will be advertised.

Cllrs Logan, Fisher, Foster, Haddon, Holloway, Leaning and Mouncey stood for election and were uncontested. Mrs Kate Smith also stood and will become a Parish Councillor from the 7th May, 2007.

Website

Further to the letter received regarding use of the playing field, I am currently adding both letter and response to the website though a 'technical hitch' has occurred which is delaying this. I will complete this as soon as possible. The same problem has also delayed adding Roger Shakeshaft's report and this too will be dealt with shortly.

Newsletter

The newsletter has been drafted though more input is required. See agenda.

Highways

Further info on new system to follow when received.

Streetlight out on Sluice Road has been added to works required.

Streetlighting are awaiting C2 report (from utilities companies) to implement putting up of new streetlight on Sluice Road following accident. This should be completed within next few weeks. The same applies for the pending new streetlight on School Lane. No works can be started until Gas Board state safety of box close to site.

Banking and Accounts

Co-op Mandates have been returned to bank and new mandate should be up and running shortly. Still awaiting completed forms from Cllrs Logan and Holloway to sort Nat West account.

Information has been received from the Audit Commission. The Annual Return has to be completed and returned before 6th June, 2007. The accounts need to have been completed and an internal audit carried out prior to this date.

Old School

Awaiting response from Ron White.

Bottle Bank

A letter has been sent to Lucy Boatman of NLC Waste Management Team regarding emptying of the bottle bank within reasonable hours.

Councillors' Information Packs

New information packs and booklets will be distributed at May meeting along with new contact sheet. Please let me know asap if any amendments need to be made.

Accounts

The accounts are nearing completion and will be presented at Annual Council Meeting on 14th May.

Police Matters

Although we are now under the auspices of Brigg Neighbourhood Policing Team, Barton still needs to catch up and therefore Brigg have to report to them any police issues in South Ferriby. With this in mind, they have asked that we continue to support the Barton Neighbourhood Panel until the full move over has taken place. I hold minutes of the last meeting should anyone wish to view the

Police Report – Appendix C

Good Morning I eventually managed to get the equipment out again and this time we were successful and it wasn't tampered with.

Over a 5 day period there were 31689 vehicles along Sluice Road (6338 daily)

The average speed was found to be 37.9mph, and the 85 percentile(which is used as a more representative measure rather than the simple average) was 44.7 mph

7.65 % of all vehicles exceeded 46 mph (2426 vehicles)

4.2% of them (1319) were travelling at 46-50 mph

3.03% of them (961) were 50-60mph

0.4% (124) 60-70mph

0.07% (22) 70+

These results have been sent to the North Lincolnshire Council for inputting into the speed management strategy. Due to the changes that have come in for the use of the safety cameras, this years enforcement sites for my

colleagues within the traffic department are widening, whether this will bring Sluice Road into the equation I cannot say at this time.

APPENDIX B

DATE	POINT OF CONTACT	DESCRIPTION	REFERENCE	NOTES
March 07	Cllr Berry	To speak with John Coleby re Annual Playground Inspection charge		Ongoing. Has still not received full answer. Will report back at next meeting.
March 07	Cllr Haddon	To draft inscription for new plaque at park entrance		On its way
March 07	Cllr Mouncey / Clerk	Spring outside Post office – Liase with NLC		Ongoing
March 07	Cllr Holloway	Assist with newsletter content		Ongoing
March 07	Cllr Haddon / Clerk	Submit forms to English Heritage re Phonebox		On its way
March 07	Cllr Logan - Holloway	Update NatWest Mandates		Received from RH. CL's to follow shortly
March 07	Cllr Mouncey / Clerk	Letter to Police regarding school parking		Still acquiring evidence. Letter to follow
March 07	Cllr Mouncey / Clerk	Letter to EA regarding 36 hour mooring		EA have changed to 48 hrs and further mooring @ £2 pn for visiting craft. Completed